

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

Marshall R. Newman

Christopher R. Mills

Patricia A. Taylor

Joseph D. Calderón

Dwayne Penick

Don R. Gerth

Acting City Manager

Manny Gomez

November 4, 2019



Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, November 4, 2019 - 6:00 p.m.

Sam D. Cobb, Mayor

Marshall R. Newman
Commissioner - District 1

Christopher R. Mills
Commissioner - District 2

Patricia A. Taylor
Commissioner - District 3

Joseph D. Calderón
Commissioner - District 4

Dwayne Penick
Commissioner - District 5

Don R. Gerth
Commissioner - District 6

A G E N D A

*City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio
and Available via Livestream at www.hobbsnm.org*

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the October 21, 2019, Regular Commission Meeting

PROCLAMATIONS AND AWARDS OF MERIT

2. Proclamation Proclaiming the Week of November 10 - 16, 2019, as "National Nurse Practitioner Week"
3. Recognition of Hobbs Fire Department Combat Challenge Team - World Champs (*Barry Young, Deputy Fire Chief*)

PUBLIC COMMENTS *(Citizens who wish to speak must sign the Public Comment Registration Form located in the Commission Chamber prior to the beginning of the meeting.)*

CONSENT AGENDA *(The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)*

4. Resolution No. 6871 - Authorizing the Submission of a Grant Application with the New Mexico Department of Health EMS Fund Act Local System Improvement Project for FY 2021 *(Barry Young, Deputy Fire Chief)*
5. Resolution No. 6872 - Approving the FY 2020 DFA 1st Quarter Financial Report *(Toby Spears, Finance Director)*
6. Resolution No. 6873 - Approving the FY 2020 Lodgers' Tax DFA 1st Quarter Financial Report *(Toby Spears, Finance Director)*

DISCUSSION

7. Census Bureau Presentation *(Dr. Mercy N. Alarid, U. S. Census Bureau)*

ACTION ITEMS (Ordinances, Resolutions, Public Hearings)

8. Resolution No. 6874 - Designating Person(s) Qualified as an Acting Municipal Judge and Setting Forth Compensation for Acting Municipal Judge *(Efren Cortez, City Attorney)*
9. Resolution No. 6875 - Approving the Final Plan for the G and H Subdivision, as Recommended by the Planning Board, Located Southwest of the Intersection of Texas and Hanna Streets *(Kevin Robinson, Planning Department)*
10. Resolution No. 6876 - Approving the Final Plan for the Meadows Subdivision, as Recommended by the Planning Board, Located Northeast of the Intersection of College Lane and Ja-Rob *(Kevin Robinson, Planning Department)*

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

11. Next Meeting Date:
 - ▶ City Commission Regular Meeting
November 18, 2019, at 6:00 p.m.

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9207 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 4, 2019

SUBJECT: City Commission Meeting Minutes

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: October 20, 2019
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- ▶ Regular Commission Meeting of October 21, 2019

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".


Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:



Department Director



City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Monday, October 21, 2019, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Call to Order and Roll Call

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner Marshall R. Newman
Commissioner Christopher Mills
Commissioner Patricia A. Taylor
Commissioner Joseph D. Calderón
Commissioner Dwayne Penick
Commissioner Don Gerth

Also present:

Manny Gomez, Acting City Manager/Fire Chief
Efren Cortez, City Attorney
John Ortolano, Police Chief
Clipper Miller, Police Captain
Shane Blevins, Police Lieutenant
Barry Young, Deputy Fire Chief
Shawn Williams, Fire Marshal
Mark Doporto, Fire Inspector
Kevin Robinson, Development Director
Doug McDaniel, Parks and Recreation Director
Bryan Wagner, Parks and Open Spaces Director
Matt Hughes, Rockwind Community Links Superintendent
Nicholas Goulet, Human Resources Director
Tracy South, Assistant Human Resources Director
Toby Spears, Finance Director
Bobby Arther, Municipal Judge
Shelia Baker, General Services Director
Raymond Bonilla, Community Services Director
Meghan Mooney, Communications Director
Tanya Sanchez, Tourism Development Coordinator
Ron Roberts, Information Technology Director
Christa Belyeu, Assistant I.T. Director
Sandy Farrell, Library Director
Ann Betzen, Risk Manager/Executive Assistant
Mollie Maldonado, Deputy City Clerk
Jan Fletcher, City Clerk
16 citizens

Invocation and Pledge of Allegiance

Commissioner Penick delivered the invocation and Commissioner Mills led the Pledge of Allegiance.

Approval of Minutes

Commissioner Calderon moved that the minutes of the regular meeting held on October 7, 2019, be approved as presented. Commissioner Newman seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried.

Proclamations and Awards of Merit

Proclamation Proclaiming November 1, 2019, as "Extra Mile Day"

Mayor Cobb proclaimed November 1, 2019, as "Extra Mile Day". He read the proclamation and stated that a special vibrancy exists within the entire community when its individual citizens collectively "go the extra mile" in personal effort, volunteerism and services in its community.

Recognition of City Employees - Milestone Service Awards for the Month of October, 2019

Acting City Manager/Fire Chief Manny Gomez recognized the employees who have reached milestone service awards with the City of Hobbs for the month of October, 2019, which total over 25 years of service worked. Acting City Manager/Fire Gomez read their names, job titles and gave a brief summary of the job duties performed by each of the following employees:

- 5 years Isaac Jacobo, Parks Department
- 20 years Christa Belyeu, I.T. Department

Acting City Manager/Fire Chief Gomez thanked the Commission for recognizing the employees and their service to the City. He stated employees are the most important resource and asset within the organization. Acting City Manager/Fire Chief Gomez expressed thanks and appreciation to the employees and their families.

Presentation of Life Saving Awards to Police Sergeant Sean Hardison and Police Officer Dustin Seay

Police Chief John Ortolano presented Life Saving Awards to Police Sergeant Sean Hardison and Police Officer Dustin Seay for saving the life of a two-year old boy this summer. Police Chief Ortolano stated on July 23, 2019, Hobbs police officers and firefighters were dispatched to a report of a two-year old child who was not breathing.

He stated the responding personnel were advised that the child had possibly drowned in a pool at the residence. Police Chief Ortolano stated Police Sergeant Hardison was the initial first responder who arrived at the scene followed by Police Officer Seay. He stated upon their arrival, they observed the unresponsive child next to a pool and a frantic family member screaming. Police Chief Ortolano stated Police Sergeant Hardison and Police Officer Seay began administering chest compressions. He stated their efforts were successful and the child began breathing and has made a full recovery. Police Chief Ortolano stated the actions of Police Sergeant Hardison and Police Officer Seay reinforce that policing is indeed a team effort to solve the problems faced by police officers every day. He stated he is very thankful that training and experience allowed them to help save a life.

Public Comments

There were no public comments.

Consent Agenda

Mayor Cobb explained the Consent Agenda and the process for removing an item from the Consent Agenda and placing it under Action Items.

Commissioner Calderón moved for approval of the following Consent Agenda Item(s):

Resolution No. 6863 - Authorizing the Creation of an Internal Service Fund to Account for Property, General Liability and Claims Insurance

Resolution No. 6864 - Authorizing First Amendment to Local Government Road Fund Cooperative Agreement with the New Mexico Department of Transportation to Extend the Term of the Agreement to December 31, 2020

Commissioner Penick seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Gerth yes, Penick yes, Cobb yes. The motion carried. Copies of the resolutions and supporting documentation are attached and made a part of these minutes.

Discussion

Hobbs Schools General Obligation Bond

Mr. T.J. Parks, Hobbs Municipal School Superintendent stated the Regular Local Election will be held on November 5, 2019, and the Board of Education of the Hobbs Municipal School District No. 16, County of Lea, State of New Mexico, will have a bond question on the ballot to issue general obligation bonds in the aggregate principal amount not exceeding \$30,000,000. He reviewed highlights of a PowerPoint

presentation and stated if the approval of the bond is successful, the monies will be utilized to construct a new building for Southern Heights Elementary School, which will be more cost efficient than upgrading it, and a new Career Technical Education Facility. He stated the cost for the Southern Heights Elementary School is in the amount of \$29.9 million and distribution of cost is as follows:

\$15.5 Million – Public School Facility Authority
\$14.4 Million – Hobbs Municipal Schools

Mr. Parks stated the construction of the new Career Technical Educational Facility is in the amount of \$47 million and distribution of cost is as follows:

\$10 Million – City of Hobbs
\$10 Million – Permian Strategic Partnership (20 Large Oil Companies)
\$10 Million – J. F Maddox Foundation
\$900 K – Lea County
\$237K Senator Gay Kernan Appropriation
\$100 K Representative Larry Scott Appropriation
\$15.6 Million Hobbs Municipal Schools

Mr. Parks stated if the bond is successful, it will increase property taxes by \$33.33 for every \$100,000 value of a home. A home valued at \$250,000 would see an annual increase of \$83.32.

Mr. Parks stated Early Voting in Hobbs began October 19, 2019, at the Lea County Complex located at Bender and Jefferson.

Action Items

Proposed Ordinance Amending Chapter 10 of the Hobbs Municipal Code Regarding Parking Enforcement

Police Chief Ortolano stated the City of Hobbs has adopted the Uniform Traffic Ordinance (UTO) to govern the traffic laws in Hobbs, New Mexico. He stated the Hobbs Police Department (HPD) has identified issues of parking to be a common complaint from the citizens of Hobbs, New Mexico. Police Chief Ortolano stated NMSA 1978, §3-17-1 and §3-50-S(K) allows a municipality to adopt ordinances necessary to promote the morals, order, comfort and convenience while addressing the existence of congestion of street traffic. He stated HPD has employed police service aides to conduct certain duties related to the assistance of law enforcement and the general public. Police Chief Ortolano stated he would like to designate these police service aides as having the authority to enforce all parking ordinances within the municipal boundaries of Hobbs, New Mexico.

Mr. Efren Cortez, City Attorney, agreed and stated the law allows appointment of certain peace officer duties by written appointment and would greatly benefit HPD as well as the general public. Police Chief Ortolano stated one police service aide has been hired, one is in the process of being hired and there are two vacancies.

Mayor Cobb commended Acting City Manager/Fire Chief Gomez and Police Chief Ortolano for utilizing certified police officers where they are really needed in the community. He stated it makes the HPD more efficient by using police service aides in the other areas.

Commissioner Mills stated the use of police service aides is common in other municipalities. He stated they also do private property accident police reports which helps take the pressure off of certified police officers.

Mr. Cortez stated the proposed ordinance amending Chapter 10 of the Hobbs Municipal Code regarding parking enforcement is only for publication.

There being no further discussion, Commissioner Taylor moved that the Commission publish notice of its intent to adopt the ordinance at a later date. Commissioner Mills seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. A copy of the proposed ordinance is attached and made a part of these minutes.

Resolution No. 6865 - Authorizing Renewal of Medical, Benefit Value Advisor, Dental, Vision, Teladoc, Life Insurance, Short Term Disability, Long Term Disability, Critical Illness Coverage and Accident Coverage for City Employees

Mr. Nicholas Goulet, Human Resources Director, introduced Ms. Charlene Fairchild, a representative from AON. He presented a PowerPoint to the Commission reviewing the Medical – Blue Cross/Blue Shield (BCBS) employee ratios, Benefit Value Advisor/BCBS, Dental/Delta Dental, Telemedicine/TelaDoc, VSP/Vision Insurance, Short Term Disability/Hartford, Long Term Disability/Hartford, Long Term Disability/Hartford, Life Insurance/Hartford, Critical Illness/Hartford, Group Accident Insurance Plan/Hartford and FSA Flexible Spending Account for City Employees. He stated the City anticipates an increase of 13.2% in relation to the current rates paid in calendar year 2019. Mr. Goulet stated AON received bids from BCBS (current provider), United Healthcare and Presbyterian. Cigna was sent an offer to bid but declined to quote. Based on the proposed market, he stated BCBS continues to have the lowest overall verified cost and the most comprehensive provider network for our area.

Ms. Fairchild stated in 2014, the City moved from fully funded to self-insured and the change has proven itself in monetary savings. She reviewed the City employees/active/retirees breakdown by cost.

Acting City Manager/Fire Chief Gomez stated there are 64 retirees. Mr. Goulet stated it is \$48,564.00 across the board increase for retirees.

Following a lengthy discussion, Commissioner Calderón moved to approve Resolution No. 6865 as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Calderón yes, Gerth yes, Penick yes, Taylor yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6866 - Authorizing Budgetary Adjustment #1 for FY 2019-2020

Mr. Toby Spears, Finance Director, stated the annual budget is prepared prior to the beginning of the fiscal year and it becomes necessary to adjust the budget for items not contemplated at the time of its preparation, or for issues that arise during the fiscal year. He stated there are adjustments increasing in both revenues and expenditures. Mr. Spears stated the total revenues increased by \$2,298,418.00, and the total expenditures increased by \$5,401,989.14 providing an ending balance of \$66,756,745.59 for all funds and a general fund reserve of 30%. He further stated that once approved by the Commission, the resolution must be forwarded to the Department of Finance and Administration for its approval.

Commissioner Penick moved to approve Resolution No. 6866 as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Calderón yes, Gerth yes, Penick yes, Taylor yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6867 - Authorizing Additional Lodgers' Tax Funds to Promote the EDC Airline Marketing Campaign and Various City of Hobbs Events

Mr. Spears stated the Lodgers' Tax Board met on October 9, 2019, and recommended funding for the following events:

- Economic Development Corporation of Lea County - \$99,160.00 - Denver Flight Marketing Campaign
- City of Hobbs-Convention & Visitors Bureau - \$18,815.00 - Hobbs Tree Lighting
- City of Hobbs - Parks and Recreation Dept. - \$25,500.00 - Hobbs Down Town Slam & Jam
- City of Hobbs - Rockwind Community Links - \$5,300.00 - Rockwind Golf Show - Denver, Colorado

Mr. Spears stated the total funding requests for all events requested is in the amount of \$148,775.00.

Mr. Spears stated the Lodgers' Tax fund is healthy and the ending balances as of September 30, 2019, are as follows:

Ending Cash Balance	\$574,704.69
Year to Date Expenditures	\$616,457.13
Available for Profit, Non-Profit & Public Entities	\$399,461.42
Available for Local Government (City and County)	\$958,612.57
Available for Fire, EMS & Sanitation	\$388,937.78
Available for Airline Subsidy	\$882,320.28

Mayor Cobb stated the campaign for FlyHobbs is very successful. He stated the additional monies being requested by EDC will better market the Denver flights.

Ms. Missi Currier, President and CEO of the EDC, Mr. Joshua Grassham, Chair of the EDC Board, and Ms. Geni Cavanaugh, Director of Marketing for the EDC, presented a PowerPoint to the Commission. Ms. Currier reviewed the FlyHobbs Denver Marketing Opportunity. Ms. Cavanaugh stated the EDC will advertise in the Denver, Colorado, media and also in social media.

Commissioner Penick moved to approve Resolution No. 6867 as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Calderón yes, Gerth yes, Penick yes, Taylor yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6868 - Authorizing the Submission of a Grant Application for FY 20 for the New Mexico State Fire Marshal Fire Protection Grant

Deputy Fire Chief Barry Young explained the 2019 Fire Protection Grant Application and stated funds will be utilized to purchase Personal Protective Equipment (PPE), specifically Self Contained Breathing Apparatus (SCBA). He stated the SCBA is vital for firefighters operating in an immediately dangerous life or health situation. Deputy Fire Chief Barry Young further explained this type of breathing apparatus supplies firefighters with breathing air during firefighting and rescue operations. He stated the grant is in the amount of \$82,673.00, of which the City is responsible for 10% or \$8,267.30. Deputy Fire Chief Barry Young added there will be no fiscal impact to the City's General Fund as the match will be paid out of the Fire Protection Fund.

Commissioner Newman moved to approve Resolution No. 6868 as presented. Commissioner Taylor seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Calderón yes, Gerth yes, Penick yes, Taylor yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Commissioner Penick thanked Deputy Fire Chief Young for a job well done on getting grants on behalf of the Hobbs Fire Department.

Resolution No. 6869 - Authorizing a Charter Commission and Appointing Members to that Commission

Mr. Cortez stated the City Charter process was reviewed at the last Commission meeting. He stated Section 7-1 of the City Charter requires that the City Commission shall appoint a Charter Commission at least every 10 years to review the Charter. Mr. Cortez stated the Charter Commission shall consist of nine members; the Mayor, two City Commissioners and six other members each appointed by one of the City Commissioners. He stated the Charter Commission is required to conduct at least one public hearing prior to submitting their recommendations to the City Commission. Mr. Cortez stated the any recommendations approved by the City Commission will be on the Regular Municipal Election ballot that will be held on March 3, 2020. He stated the City Clerk's Office will contact the appointed Charter Commission to schedule the public meeting.

The following individuals are being recommended for appointment to the Charter Commission:

Mayor Sam Cobb
Commissioner Joseph D. Calderon
Commissioner Marshall Newman
Kenny Fadke
Bradley Dirk Reimers
Larron Fields
Oscar Gonzalez
Ryan Herrera
Pat Duran

Commissioner Gerth moved to approve Resolution No. 6869 as presented. Commissioner Mills seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Calderón yes, Gerth yes, Penick yes, Taylor yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6870 - Calling for a Municipal Officer Election on March 3, 2020, and Notifying the Lea County Clerk of the Positions to be Filled

Ms. Jan Fletcher, City Clerk, stated a regular municipal election will be held on Tuesday, March 3, 2020, and persons shall be elected to fill the following elective offices:

- One Mayor for a four-year term
- One Commissioner from District 1 for a four-year term
- One Commissioner from District 2 for a four-year term
- One Commissioner from District 3 for a four-year term
- One Municipal Judge, elected at large, to fill unexpired four-year term

Ms. Fletcher stated the important dates in the resolution are noted as follows:

- January 7, 2020 - Candidate Filing Day
- January 14, 2020 - Write-In Candidate Filing Day
- February 4, 2020 - First Day for Absentee and Early Voting
- February 4, 2020 - Voter Registration Closes by Mail, Lea County Clerk at 5:00 p.m.
- February 28, 2020 - Last Day for Issuance of Absentee Ballots
- February 29, 2020 - Last Day for Early Voting
- March 3, 2020 - Election Day
- April 14, 2020 - Runoff Election (if necessary)

Ms. Fletcher stated all of the precincts have been consolidated and four Voting Convenience Centers (VCC) have been secured for the election as follows:

- Hobbs City Hall Annex, 1st Floor, 200 East Broadway
- Teen Center, 620 West Alto
- Hobbs Municipal Schools Training Center, 2110 East Sanger
- Lea County Event Center, 5101 Lovington Highway
- Absentee and Early Voting- Municipal Clerk's Office, 200 East Broadway
- Alternate Early Voting Site - Lea County Office Complex, 1019 East Bender

Ms. Fletcher stated the election information can be viewed on the City of Hobbs website and the candidate packet will be posted in November, 2019.

Commissioner Gerth moved to approve Resolution No. 6870 as presented. Commissioner Calderón seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Calderón yes, Gerth yes, Penick yes, Taylor yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Comments by City Commissioners, City Manager

Acting City Manager/Fire Chief Gomez stated the City Picnic was held this past weekend and it was a success. There was a golf tournament and motorcycle run held on Saturday, October 19, 2019, and the CORE was open on Sunday, October 20, 2019, for City employees and their families.

Acting City Manager/Fire Chief Gomez reminded everyone that Friday, October 25, 2019, is Paint the County Pink and encouraged everyone to wear pink in support of Breast Cancer Awareness.

Acting City Manager/Fire Chief Gomez stated City Department Heads will host an Employee Breakfast on Thursday, October 31, 2019, at the Senior Center.

Commissioner Gerth stated the City Employee Golf Tournament was a great event as his team won first place.

Commissioner Mills recognized Mr. Parks as one of the greatest speakers in the community.

Commissioner Mills requested drivers in the community to watch out for pedestrians in the Jefferson and Sanger Streets area.

Commissioner Taylor agreed with Commissioner Mills regarding safety at street crossings. She also thanked everyone for their attendance at tonight's meeting.

Commissioner Calderón stated he attended "Coffee with Cops" hosted by Isaiah's Kitchen and commended Police Chief Ortolano and his staff for being present.

Commissioner Penick thanked everyone for their attendance at the meeting. He expressed his support for a Career Technical Educational Facility in Hobbs.

Commissioner Penick also thanked all of the City employees for their work.

Mayor Cobb stated the City Large Item Pickup will be held on November 2, 2019, covering areas North of Sanger and East of Fowler. Acting City Manager/Fire Chief Gomez stated the City will get the information out to the public regarding the Large Item Pickup.

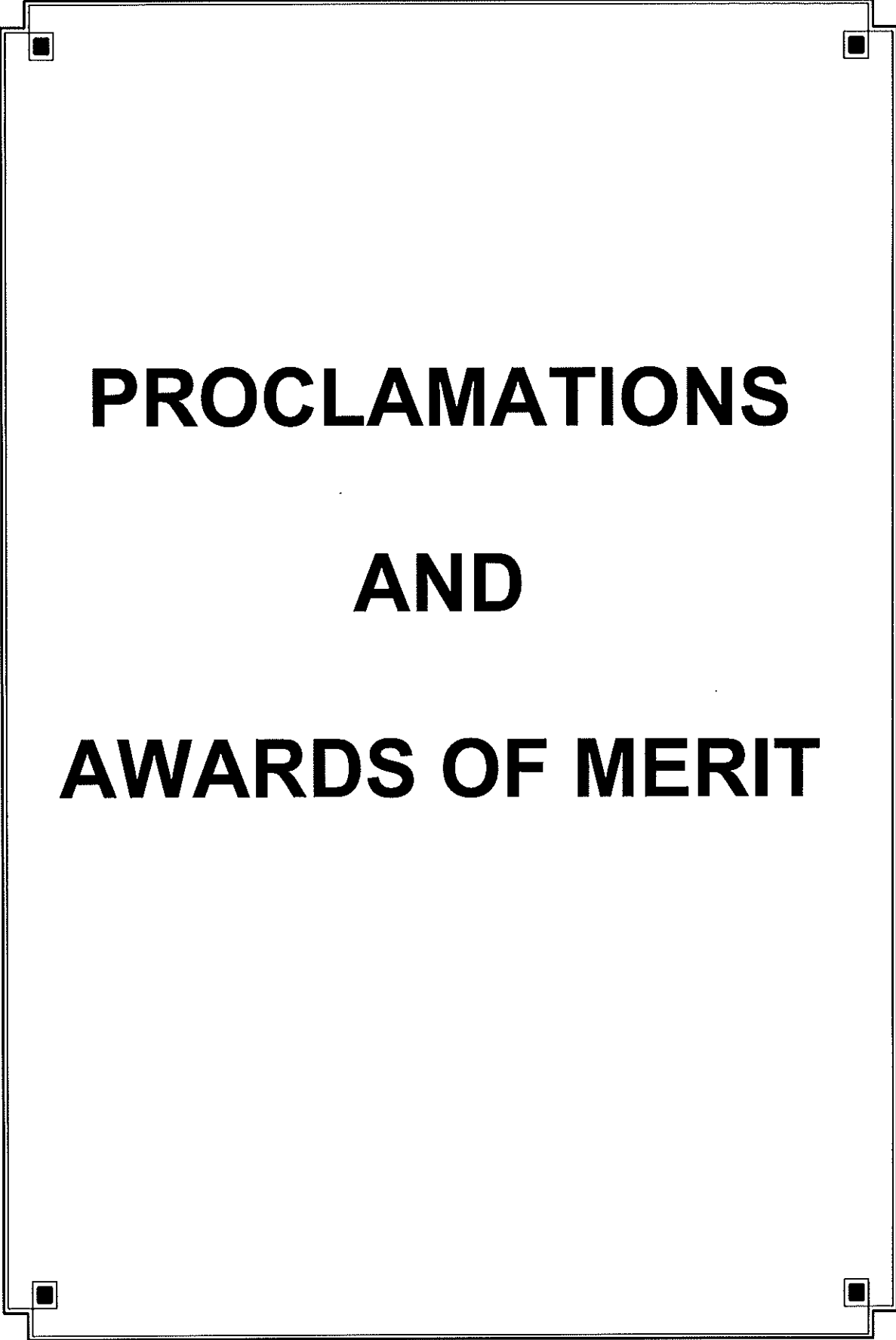
Mayor Cobb apologized for having such a lengthy agenda this evening.

Adjournment

There being no further business or comments, Commissioner Newman moved that the meeting adjourn. Commissioner Mills seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Calderón yes, Penick yes, Gerth yes, Taylor yes, Cobb yes. The motion carried. The meeting adjourned at 7:40 p.m.

ATTEST:

JAN FLETCHER, City Clerk



PROCLAMATIONS

AND

AWARDS OF MERIT

Office of the Mayor
Hobbs, New Mexico

PROCLAMATION

WHEREAS, nurse practitioners (NPs) serve as trusted frontline health care providers for patients in our state; and

WHEREAS, in addition to diagnosing and treating acute and chronic conditions, NPs focus on health promotion, disease prevention and health education and counseling, guiding patients to make smarter health and lifestyle choices; and

WHEREAS, the confidence that patients have in NP-delivered healthcare is evidenced by the more than one billion annual patient visits made to NPs across the country; and

WHEREAS, NPs are highly skilled practitioners with advanced education and clinical training building upon their initial registered nurse preparation; and

WHEREAS, there are more than 270,000 licensed NPs in the United States, providing primary, acute and specialty care to patients of all ages and walks of life; and

WHEREAS, more than five decades of research demonstrates the high quality of care provided by NPs; and

WHEREAS, better utilization of NPs through modernized state laws and improved system policies creates better health through a more accessible, efficient, cost-effective and higher quality health care system; and

WHEREAS, 22 states, the District of Columbia, Guam and the Northern Mariana Islands have implemented Full Practice Authority for NPs, granting patients full and direct access to the outstanding care offered by these health care providers; and.

WHEREAS, leading governmental and policy entities including the National Academy of Medicine, National Council of State Boards of Nursing, National Governors Association and Federal Trade Commission have taken notice of the benefits of NP Full Practice Authority and have endorsed such a regulatory model; and

WHEREAS, the City of Hobbs is proud to recognize and honor the service of NPs to our state;

NOW, THEREFORE, I, Sam D. Cobb, Mayor of the City of Hobbs, New Mexico, do hereby proclaim the week of November 10-16, 2019, as

"NATIONAL NURSE PRACTITIONER WEEK"

in recognition of the countless contributions NPs have made over the past half century and will continue to make to the health and well-being of citizens in our state.

IN WITNESS WHEREOF, I have hereunto set my hand this 4th day of November, 2019, and cause the seal of the City of Hobbs to be affixed hereto.

SAM D. COBB, MAYOR

ATTEST:



JAN FLETCHER, CITY CLERK





CONSENT AGENDA



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 4, 2019

SUBJECT: FY2021 NM EMS Local System Improvement Project Grant
DEPT. OF ORIGIN: Fire
DATE SUBMITTED: October 29, 2019
SUBMITTED BY: Barry Young, Deputy Fire Chief

Summary: The City of Hobbs Fire Department is eligible to participate in the FY2021 NM EMS Local System Improvement Project Grant. The projects for this grant must contribute to the enhancement and/or integration of the local EMS system.

The Hobbs Fire Department wishes to utilize this grant for the purchase of one (1) LUCAS 3 Chest Compression System. The LUCAS benefits cardiac arrest patients by delivering Guidelines-consistent, high-quality chest compressions for extended periods of time, allowing providers to work more efficiently without having to compromise their safety.

Fiscal Impact:

Reviewed By: [Signature] Finance Department

The total cost for this project is \$12,952.00. This is a 100% percent grant, with no matching funds necessary from the City. Therefore, there is no fiscal impact to the City of Hobbs.

Attachments:

- Resolution
Grant Application

Legal Review:

Approved As To Form: [Signature] City Attorney

Recommendation:

Approval of the resolution to submit the FY2021 NM EMS Local Systems Improvement Project Grant for the purchase of a LUCAS 3 Chest Compression System.

Approved For Submittal By:

[Signature] Department Director

[Signature] City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6871

A RESOLUTION AUTHORIZING THE MAYOR TO APPROVE
A GRANT APPLICATION WITH THE
NEW MEXICO DEPARTMENT OF HEALTH EMS FUND ACT
LOCAL SYSTEM IMPROVEMENT PROJECT FOR FISCAL YEAR 2021

WHEREAS, the Hobbs Fire Department is eligible to participate in the FY21 New Mexico Department of Health EMS Fund Act Local System Improvement Project; and

WHEREAS, the projects for this grant must contribute to the enhancement and/or integration of the local EMS system; and

WHEREAS, these funds will be utilized for the purchase of one (1) LUCAS 3 Chest Compression System which provides Guidelines-consistent, high-quality chest compressions for extended periods of time;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized and directed to execute on behalf of the City of Hobbs a Grant Application with the New Mexico Department of Health EMS Fund Act Local System Improvement Project for FY21.

PASSED, APPROVED AND ADOPTED this 4th day of November, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



**EMS FUND ACT
LOCAL SYSTEM IMPROVEMENT PROJECT
APPLICATION
FOR FISCAL YEAR 2021**



Due Date: November 15, 2019

Applications must be typed – handwritten and/or incomplete applications will be rejected

FOR BUREAU USE ONLY (do not write in this area)		
Date Received	Region	Reviewer

ALL APPLICATIONS MUST BE TYPED

Name of Applicant → <i>(EMS Service/Agency)</i>	City of Hobbs Ambulance Service
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Address →	301 East White, Hobbs NM 88240
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Contact Person →	Michael Prudencio, Battalion Chief EMS Coordinator	
(575) 397-8609	(575) 397-9331	mprudencio@hobbsnm.org
Telephone #	Fax #	Email

Fiscal Agent → <i>(County or Municipality)</i>	City of Hobbs
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Address →	200 East Broadway
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Contact Person →	Toby Spears	
(575) 397-3235	(575) 397-9450	tspears@hobbsnm.org
Telephone #	Fax #	Email

Name(s) of other EMS Service(s) and/or communities involved in this project:	N/A
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A. Detailed Analysis of Problem/Need:

Using only the space below, describe the proposed Local EMS System Improvement Project. Include a detailed analysis of the need and a narrative showing how this project will contribute to and/or improve the Local EMS System. (Do not attach additional sheets)

see attached

B. Service Area Description:

Using only the space below, describe the existing EMS System for which the Local EMS System Improvement Project is being requested. Information should include a service area description, organization of the system and which services are involved (responding units, rescues, ambulances, hospital, etc). *(Do not attach additional sheets)*

see attached

C. Project Impact:

Using only the space below, describe the impact on the Local EMS System if the project is approved, and the impact if not approved. (*Do not attach additional sheets*)

see attached

D. Cost of Project:

Item Description	Quantity	Unit Cost	Total Cost
LUCAS 3 Chest Compression System	1.00	\$ 12,952.00	\$ 12,952.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
PROJECT COST SUBTOTAL:			\$ 12,952.00
Matching contribution provided by recipient/applicant (Not Required)			
- Financial Contribution total			
- Financial Contribution Source(s)			
In kind contribution description			Value
Total matching contribution			\$ 0.00
Total amount requested from Fund Act			\$ 12,952.00

*1. Applicant must provide an itemized report of monetary contributions to include amount, source and any special considerations.
 *2. Applicant must provide quotes of items that are being purchased for this project. Please attach to application.

E. Letters of Collaboration/Support:

Letters of support from other services, entities, and stakeholders greatly strengthen the application. Each service's, entities, or stakeholder's support should be expressed in 3 or more separate letters. **NO DUPLICATES. LETTERS WILL NOT BE ACCEPTED ONCE APPLICATION IS SUBMITTED**

F. Accountability of Previously Funded special project:

Has this service been awarded special funding (i.e., Trauma Systems, Vehicle, Local or Statewide) within the last 5 years? Please describe the status/outcome of the funded project/vehicle. Failure to accurately disclose this information will disqualify the application.

FY of Award	Amount	Name of Project/Description	Status
see attachment			

G. Service Information

Call Volume		Service Capability	
Federal Fiscal Year	# of Calls	Level	Service Number
Oct. 1, 20 <u>18</u> – Present	7,909	<input type="checkbox"/> Medical Rescue	
Oct. 1, 20 <u>17</u> as – Sept. 30, 20 <u>18</u>	7,744	<input type="checkbox"/> BLS	
Oct. 1, 20 <u>16</u> as – Sept. 30, 20 <u>17</u>	6,797	<input type="checkbox"/> ILS	
Oct. 1, 20 <u>15</u> as – Sept. 30, 20 <u>16</u>	6,798	<input checked="" type="checkbox"/> ALS	314331
Financial Information		<input type="checkbox"/> Other ()	
Total Operating Budget	\$ 9,248,250.23	Service Type	
Does your service bill for services?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Municipal	<input type="checkbox"/> County <input type="checkbox"/> Private
Annual revenue collected	\$ 1,614,078.97	Do you provide transport? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Has your service budgeted for the maintenance/recurring expenses for this project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
FY <u>2017</u> Budget: \$ 3,885.00	FY <u>2018</u> Budget: \$ 3,885.00	FY <u>2019</u> Budget: \$ 3,885.00	

H. Project Information

1. Have you secured any additional funding for this project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", please list source and amount:	
2. Have you applied for any additional funding for this project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", please list source and amount:	
3. Is this project listed on your community/organizations ICIP?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
If "Yes", please list project year and ranking:	
4. Can this project be phased?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
5. Will phasing the project allow for each phase to allow for an independently functional component?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
6. Will this project lower operational costs?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", please explain:	
7. If the project is for equipment, how long will it be in service before replacement will be required?	5 years
8. If the project is for training, please describe the strategy you will utilize to recruit attendees.	<input checked="" type="checkbox"/> N/A
9. If the project is for training, please describe the strategy you will utilize to retain participants with your service.	<input checked="" type="checkbox"/> N/A

ASSURANCES

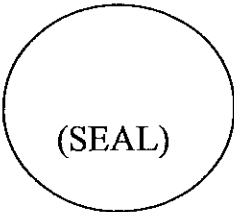
The following are required assurances associated with your EMS Local System Improvement Project for Fiscal Year 2021.

- I certify that funds received through this distribution will be used only for the purposes and under the condition expressed in the application or its approved amendment(s);
- I certify that we will provide the support and involvement either cash and/or in-kind contributions as described in this application;
- I certify that we and the local recipient(s), understand and agree to comply with all applicable requirements of the New Mexico Department of Health; and
- I certify that the information contained in this application is true and correct to the best of my knowledge.

<u>Chief / Director of Local EMS Service</u>	
NAME: _____ (Print / Type Name)	TITLE: _____
SIGNATURE: _____	DATE: _____

The above was sworn and subscribed to before me this ____ of _____, 20__
(Day) (Month)

Notary Public

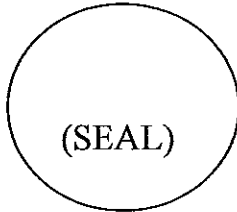


My commission expires: _____

<u>Mayor / Chairman County Commission</u>	
NAME: _____ (Print / Type Name)	TITLE: _____
SIGNATURE: _____	DATE: _____

The above was sworn and subscribed to before me this ____ of _____, 20__
(Day) (Month)

Notary Public



My commission expires: _____

Regional Office and Service Checklist

		Region Initial	_____	Service Initial	_____
1.	All signatures on proper signature lines		_____		_____
2.	All quotes attached if applicable		_____		_____
3.	All Letters of Support		_____		_____
4.	All notary signatures in proper place		_____		_____
5.	All detailed contributions listings		_____		_____
6.	All benefiting services or counties listed		_____		_____
7.	Letter and approval of extension if needed		_____		_____
8.	Fiscal Agent's correct mailing address		_____		_____
9.	Recipient's correct mailing address		_____		_____
10.	Original and 2 Copies-No special binding.		_____		_____

Regional Office Reviewer

NAME: _____
(Print / Type Name)

TITLE: _____

SIGNATURE: _____

DATE: _____

EMS FUND ACT
LOCAL SYSTEM IMPROVEMENT PROJECT
APPLICATION
FOR FISCAL YEAR 2021

A: Detailed Analysis of Problem/Need

The Hobbs Fire Department is experiencing an increase in EMS Call. A large increase of local population along with increase of deadly motor vehicle accidents and increase in multiple patient violent acts has increased our medical and trauma code responses. With the changes in American Heart Association of the continuous high compression CPR along with the safety of personnel performing chest compressions while transporting the patient, the purchase of a Lucas CPR device would be beneficial to both the survivability and safety of the patient and crew. No funds are currently available to replace some of the aging gurneys at this time.

B: Service Area Description

Hobbs is located in the Southeast corner of New Mexico. The department is budgeted for (80) personnel, with a fire district expanding 170 square miles, and an EMS/Rescue district with a greater expanse of 1200 square miles. Currently the population coverage is that of approximately 60,000 citizens, which is covered with (4) stations staffed with three (24) hour shifts. In 2018, the department responded to 9,379 calls for service, 1553 Fire/Rescue, 7826 EMS. The fleet includes; (7) Ambulances, (4) Engines, (3) Grass Rigs, (2) Ladder Trucks, (2) Rescues, (1) Hazmat Truck and Trailer, and (1) Tanker. All stations are capable of providing structural, wild land suppression and EMS at the ALS level. Special services include regional Hazmat response, Airport Rescue and Fire Fighting and SWAT Medics. Hobbs has (1) area hospital (Lea Regional Medical Center) for EMS transport.

C: Project Impact

The goal is to provide definitive care to all patients in full cardiac arrest. By purchasing the Lucas Device the continuation of chest compressions will improve for the chance of ROSC and give the patient the ability of walking out of the hospital. The department would like to move forward with the single purchase of a Lucas device.

D: Cost of Project

The associated cost to outfit an ambulance for HFD:

Lucas

F: Accountability of Previously Funded Special Project:

FY of Award	Amount	Name of Project/Description	Status
2011	\$30,000	NM Fire Protection SCBA & Comm's	Completed
2012	\$10,000	Local Systems: Gurneys	Completed
2014	\$7,096	Local Systems: Stair Chairs	Completed
2015	\$12,730.80	Local Systems: Stryker XPS	Completed
2017	\$6,365.40	Local Systems: Stretcher expanders	Completed



LEA REGIONAL
MEDICAL CENTER

5419 North Lovington Highway
P.O. Box 3000
Hobbs, New Mexico 88240
575-492-5000
www.learegionalmedical.com

October 10, 2019

New Mexico Department of Health
EMS Bureau
1301 Siler Rd., Bld. F
Santa Fe, NM 87507

To Whom It May Concern:


This letter is in response to the Hobbs Fire Department's grant application for the State EMS Fund Act for a new Lucas CPR Device.

Lea Regional Medical Center fully supports the Hobbs Fire Department in this application for a new Lucas CPR Device.

Hobbs Fire Department is a valued part of Hobbs and the surrounding rural Lea County community, and having up-to-date equipment is important to providing quality care to our citizens. This device will assist Medical attendants with the safe transportation of the patient while continuing the chest compressions and keeping the EMT attendants safe during transport of full arrest cardiac patients while maintaining the AHA requirements of 100 beats per minute.

Thank you for your consideration of the State EMS Fund Act application. Please feel free to contact me at 575/492-5101 if you have any questions.

Sincerely,


Dan Springer
Chief Executive Officer

/mm

October 11, 2019

I am writing this letter in support of Hobbs Fire Department's request to obtain funding for the Lucas Chest Compression Device. This device will serve to provide consistent chest compressions and improve cardiac filling in the decompression phase, especially in the setting of longer transport times, freeing another caregiver to attend to the multiple interventions often required in the setting of cardiac arrest.

Thank-you for your consideration,

A handwritten signature in black ink, appearing to read 'R. Carver', written in a cursive style.

Ronald Chad Carver, M.D.

Medical Director for Hobbs Fire Department EMS

575-704-9373



Prescription Corner

"Where Pharmacy is a Profession!"

Corner of 2nd & Ave A

COMPOUNDED PRESCRIPTIONS AND GIFTS

Michael Raburn, RPh
PHARMACIST

123 West Avenue A
Lovington, NM 88260
(575) 396-2311
www.michaelsrxcorner.com
michaelsrx@windstream.net

October 11, 2019

New Mexico Department of Health

EMS Bureau

1301 Siler Road, Building F

Santa Fe, NM 87507

To whom it may concern,

This is in response to the Hobbs Fire Department's application for the State EMS Fund Act.

Michael's Prescription Corner is in full support of the Hobbs Fire Department/EMS pertaining to the application for the Lucas CPR device to help lifesaving teams around the world deliver high-quality, guidelines for consistent chest compressions to sudden cardiac arrest patients in the field, on the move and in the hospital.

The Hobbs Fire Department/EMS is critical part of Hobbs and Lea County and being up to date with their medical equipment is a necessity to be able to provide the highest quality of service to the surrounding community.

If you have any questions you may contact me at Michael's Prescription Corner in Hobbs, NM. Our phone number is (575) 392-2311.

Thank you,

A handwritten signature in black ink that reads "Bart Gatewood".

Bart Gatewood

Pharm. D.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 4, 2019

SUBJECT: Resolution approving the FY2020 DFA 1st Quarter (September 2019) Financial Report
DEPT. OF ORIGIN: Finance Department
DATE SUBMITTED: October 29, 2019
SUBMITTED BY: Deborah Corral, Assistant Finance Director

Summary:

Submitting the FY2020 1st quarter DFA Financial Report for the approval of the governing body. The Department of Finance and Administration only requires that the 4th Quarter DFA Report be approved by resolution, however, it **recommends** all quarterly reports be approved by the governing body.

Fiscal Impact:

Reviewed By: _____

Finance Department

The ending cash balance represents actual revenue and expenditure activity from 07/01/19-09/30/19.

- Actual Ending Cash Balance at 09/30/2019 is \$128,167,702.66 for all funds (restricted and unrestricted).
- The City of Hobbs year-to-date actual revenues and expenditures for the period are \$34,367,022.00 and \$28,635,543.84 respectively.

Attachments:

- 1st Quarter DFA Report Recap
- September 30, 2019 City of Hobbs Cash Report
- Resolution approving 1st Quarter DFA Report

Legal Review:

Approved As To Form: _____

City Attorney

Recommendation:

Motion to approve the resolution.

Approved For Submittal By: _____

Department Director

City Manager

**CITY CLERK' S USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS
RESOLUTION NO. 6872

A RESOLUTION APPROVING THE FY2020
DFA 1st QUARTER FINANCIAL REPORT

WHEREAS, the State of New Mexico only requires the 4TH quarter DFA Financial Report to be approved annually, however, they now recommend that all quarterly financial reports be approved.

WHEREAS, the ending cash balance for the period ended September 30, 2019 was \$128,167,702.66 for all funds; and

WHEREAS, the City of Hobbs actual year-to-date revenue and expenditures for fiscal year 2020 crosswalk the amounts to the DFA 1st Quarter Financial Report;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the herein referenced 1st Quarter Financial Report be approved.

PASSED, ADOPTED AND APPROVED this 4th day of November, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

State of New Mexico
Local Government Budget Management System (LGBMS)

Report Recap - Fiscal Year 2019-2020 - Hobbs (City) - FY2020 Q1

Printed from LGBMS on 2019-10-29 15:07:32

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	75,356,709.00	0.00	20,963,873.06	-1,544,282.06	14,042,606.63	108,562.55	80,842,255.92	1,170,217.22	79,672,038.70
20100 Corrections	701,934.00	0.00	54,964.00	0.00	12,188.22	0.00	744,709.78	0.00	744,709.78
20600 Emergency Medical Services	185.00	0.00	20,000.00	0.00	441.68	0.00	19,743.32	0.00	19,743.32
20900 Fire Protection	332,138.00	0.00	225,341.56	0.00	45,928.31	0.00	511,551.25	0.00	511,551.25
21100 Law Enforcement Protection	68,970.00	0.00	73,200.00	0.00	8,278.95	0.00	133,891.05	0.00	133,891.05
21400 Lodgers' Tax	2,240,395.00	0.00	577,626.03	-243,377.62	336,574.34	0.00	2,238,069.07	0.00	2,238,069.07
21600 Municipal Street	2,729,616.00	0.00	241,141.03	0.00	93,528.45	0.00	2,877,228.58	0.00	2,877,228.58
21700 Recreation	150,000.00	0.00	625,852.65	502,027.71	1,128,958.52	1,018.16	149,940.00	0.00	149,940.00
21900 Senior Citizens	1,000.00	0.00	42,193.65	188,105.99	231,439.64	1,140.00	1,000.00	0.00	1,000.00
29900 Other Special Revenue	353,065.00	0.00	117,020.68	310,040.24	427,060.92	0.00	353,065.00	0.00	353,065.00
30200 CDBG (HUD) Project	186,194.00	0.00	0.00	0.00	0.00	0.00	186,194.00	0.00	186,194.00
39900 Other Capital Projects	5,503,110.00	0.00	949,782.04	0.00	26,262.24	0.00	6,426,629.80	0.00	6,426,629.80
40400 NMFA Loan Debt Service	1,989,843.00	0.00	0.00	1,921,489.12	1,921,489.12	0.00	1,989,843.00	0.00	1,989,843.00
50100 Water Enterprise	5,228,785.00	0.00	2,213,668.81	0.00	1,394,321.71	710.22	6,048,842.32	0.00	6,048,842.32
50200 Solid Waste Enterprise	2,348,194.00	0.00	1,766,957.48	0.00	1,161,681.28	1,097.20	2,954,567.40	0.00	2,954,567.40
50300 Wastewater/Sewer Enterprise	10,205,005.00	0.00	2,250,186.86	-1,921,489.12	2,535,354.09	1,487.74	7,999,836.39	0.00	7,999,836.39
50400 Airport Enterprise	289,511.00	0.00	9,026.68	0.00	14,586.14	0.00	283,951.54	0.00	283,951.54
50600 Cemetery Enterprise	1,000.00	0.00	52,468.00	22,660.48	75,128.48	0.00	1,000.00	0.00	1,000.00
51800 Golf Course Enterprise	1,000.00	0.00	271,725.36	764,825.26	1,042,444.01	5,893.40	1,000.01	0.00	1,000.01

69900 Other Internal Service	5,261,402.00	0.00	1,837,489.98	0.00	1,913,256.70	740.68	5,186,375.96	0.00	5,186,375.96
79900 Other Trust & Agency	9,365,377.00	0.00	2,074,504.13	0.00	2,224,014.41	2,150.35	9,218,017.07	0.00	9,218,017.07
Totals	122,313,433.00	0.00	34,367,022.00	0.00	28,635,543.84	122,800.30	128,167,711.46	1,170,217.22	126,997,494.24

City of Hobbs
Cash Balance by Fund
09/30/2019

		Ending Cash 06/30/2019	June - July FY2020 Revenues	Actual Cash TRANSFERS	June - July FY2020 Expenditures	FY20 Balance Sheet Adjustments	Ending Cash 09/30/19
GOVERNMENTAL FUNDS							
11000	001 GENERAL	75,356,708.84	20,963,933.05	(1,544,342.05)	14,042,606.63	(108,562.55)	80,842,255.76
29900	002 LAND ACQUISITION	349,146.16	-	-	-	-	349,146.16
		75,705,855.00	20,963,933.05	(1,544,342.05)	14,042,606.63	(108,562.55)	81,191,401.92
SPECIAL REVENUES							
20100	110 LOCAL GOV CORR	701,933.24	54,964.00	-	12,188.22	-	744,709.02
21100	120 POLICE PROTECTION	68,969.14	73,200.00	-	8,278.95	-	133,890.19
29900	130 P D N (parif, drug, narcotics)	1,918.75	-	-	-	-	1,918.75
29900	140 SAFER Grant	-	-	-	-	-	-
29900	150 COPS GRANT	1,000.00	43,673.94	54,914.70	98,588.64	-	1,000.00
21700	160 HWLC	150,000.00	625,792.65	502,087.71	1,128,958.52	(1,018.16)	149,940.00
21900	170 OLDER AMERICAN	1,000.00	42,193.65	188,105.99	231,439.64	(1,140.00)	1,000.00
51800	180 GOLF	1,000.00	271,725.37	764,825.25	1,042,444.01	(5,893.40)	1,000.01
50600	190 CEMETERY	1,000.00	52,468.00	22,660.48	75,128.48	-	1,000.00
50400	200 AIRPORT	289,510.72	9,026.68	-	14,586.14	-	283,951.26
21400	230 LODGERS' TAX	2,240,394.35	577,626.03	(243,377.62)	336,574.34	-	2,238,068.42
29900	270 PUBLIC TRANSPORTATION	1,000.00	73,346.74	255,125.54	328,472.28	-	1,000.00
20900	280 FIRE PROTECTION	332,137.06	225,341.56	-	45,928.31	-	511,550.31
20600	290 EMER MEDICAL SERV	184.16	20,000.00	-	441.68	-	19,742.48
30200	370 COMM DEVE CONST	186,193.20	-	-	-	-	186,193.20
		3,976,240.62	2,069,358.62	1,544,342.05	3,323,029.21	(8,051.56)	4,274,963.64
CAPITAL PROJECTS FUNDS							
39900	460 BEAUTIFICATION IMPROVEM	1,538,849.89	-	-	-	-	1,538,849.89
21600	480 STREET IMPROVEMENTS	2,729,615.68	241,141.03	-	93,528.45	-	2,877,228.26
39900	490 CITY COMM. IMPROVEMENTS	3,706,847.88	949,782.04	-	26,262.24	-	4,630,367.68
		7,975,313.45	1,190,923.07	-	119,790.69	-	9,046,445.83
DEBT SERVICE FUNDS							
40400	510 UTILITY BOND	-	-	-	-	-	-
40400	530 2005 WASTEWATER BOND IS	1,989,842.96	-	1,921,489.12	1,921,489.12	-	1,989,842.96
		1,989,842.96	-	1,921,489.12	1,921,489.12	-	1,989,842.96
TOTAL GOVERNMENTAL FUNDS		89,647,252.03	24,224,214.74	1,921,489.12	19,406,915.65	(116,614.11)	96,502,654.35
ENTERPRISE FUNDS							
50200	100 SOLID WASTE	2,348,193.09	1,766,957.48	-	1,161,681.28	(1,097.20)	2,954,566.49
39900	440 JOINT UTILITY EXTENSIONS C	257,411.91	-	-	-	-	257,411.91
50100	600 JOINT UTILITY	575,898.75	-	657,763.26	1,233,525.88	(863.87)	1,000.00
50100	610 JOINT UTILITY CONST	1,000.00	-	123,626.71	123,626.71	-	1,000.00
50300	620 WASTE WATER PLANT CONSI	7,484,479.09	-	-	1,777,234.98	-	5,707,244.11
50300	630 JOINT UTILITIY - WASTEWATE	1,000.00	-	742,500.93	744,988.67	(1,487.74)	0.00
50300	650 JOINT UTILITIY INCOME - WA	2,719,525.17	2,250,186.86	(2,663,990.05)	13,130.44	-	2,292,591.54
50100	660 JOINT UTILITY INCOME	3,622,799.92	2,099,928.04	(781,389.97)	-	153.65	4,941,184.34
50100	680 METER DEPOSIT RES	1,029,086.27	113,740.77	-	37,169.12	-	1,105,657.92
	TOTAL ENTERPRISE FUNDS	18,039,394.20	6,230,813.15	(1,921,489.12)	5,091,357.08	(3,295.16)	17,260,656.31
INTERNAL SERVICE FUNDS							
69900	640 MEDICAL INSURANCE	4,103,595.96	1,607,406.18	-	1,696,204.82	59.25	4,014,738.07
69900	670 WORKERS COMP TRUST	1,104,078.23	173,978.56	-	154,785.37	-	1,123,271.42
69900	690 INTERNAL SUPPLY	53,727.58	56,105.24	-	62,266.51	(799.93)	48,366.24
69900	840 INSURNACE - RISK	-	-	-	-	-	-
	TOTAL INTERNAL SERVICE FUNDS	5,261,401.77	1,837,489.98	-	1,913,256.70	(740.68)	5,186,375.73
TRUST AND AGENCY FUNDS							
79900	700 MOTOR VEHICLE	20,930.74	1,776,296.26	-	1,785,929.53	101.20	11,196.27
79900	710 MUNI JUDGE BOND FUND	105,234.84	-	-	-	(1,878.00)	107,112.84
79900	720 RETIREE HEALTH INSURANCE	9,000,000.00	249,155.72	-	417,559.53	(125.90)	8,831,722.09
79900	730 CRIME LAB FUND	71,235.55	20,940.00	-	20,177.00	-	71,998.55
79900	750 FORECLOSURE TRUST FUND	71.88	-	-	-	-	71.88
79900	760 RECREATION TRUST	-	-	-	-	-	-
79900	770 LIBRARY TRUST	5,809.68	497.60	-	106.95	-	6,200.33
79900	780 SENIOR CITIZEN TRUST	1,189.94	492.00	-	-	-	1,681.94
79900	790 PRAIRIE HAVEN MEM	5,757.50	22.63	-	-	-	5,780.13
79900	800 COMMUNITY PARK TRUST	1,540.03	6.05	-	-	-	1,546.08
79900	820 EVIDENCE TRUST FUND	129,953.84	26,700.44	-	-	-	156,654.28
79900	830 HOBBS BEAUTIFUL	19,733.26	77.55	-	-	-	19,810.81
79900	860 CITY AGENCY TRUST	3,918.94	315.88	-	241.40	(247.65)	4,241.07
	TOTAL TRUST AND AGENCY FUNDS	9,365,376.20	2,074,504.13	-	2,224,014.41	(2,150.35)	9,218,016.27
GRAND TOTAL ALL FUNDS		122,313,424.20	34,367,022.00	(0.00)	28,635,543.84	(122,800.30)	128,167,702.66



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 4th, 2019

SUBJECT: Approving the 1st quarter fiscal year 2020 DFA Report for Lodgers' Tax.

DEPT. OF ORIGIN: Finance
DATE SUBMITTED: October 29th, 2019
SUBMITTED BY: Toby Spears, Finance Director

Summary:

The NM Department of Finance Administration recommends approving the City of Hobbs quarterly lodgers' tax process. The following attachment is for the 1st quarter 2020 DFA report.

Fiscal Impact:

Reviewed By: _____

[Signature]
Finance Department

The September 30th, 2019 Cash Balance for the Lodgers' Tax Fund is \$2,238,068

Total lodgers' tax revenue for the 1st quarter fiscal year 2020 was \$568,407 and total expenditures were \$579,952.

Attachments:

Resolution
9-30-2019 Financial Report

Legal Review:

Approved As To Form: _____

[Signature]
City Attorney

Recommendation:

To be determined by City Commission.

Approved For Submittal By:

[Signature]
Department Director

[Signature]
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS
RESOLUTION NO. 6873

A RESOLUTION APPROVING THE FY2020
LODGERS' TAX DFA 1st QUARTER FINANCIAL REPORT

WHEREAS, the State of New Mexico requires the 1st quarter Lodgers' Tax DFA Financial Report to be approved annually, they now recommend that all quarterly financial reports be approved.

WHEREAS, the ending cash balance for the period ended September 30, 2019 was \$2,238,068 for lodgers' tax funds; and

WHEREAS, the City of Hobbs actual quarter-to-date lodgers' tax revenue and expenditures for fiscal year 2020 crosswalk the amounts to the DFA 1st quarter financial report;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the herein referenced 1st quarter lodgers' tax financial report be approved.

PASSED, ADOPTED AND APPROVED this 4th day of November, 2019

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

INSTRUCTIONS

1. Provide quarterly and year-to-date revenue for the quarterly reporting period. Money received through joint powers agreements must be reported separately. Other sources includes private grants, donations, reimbursements, etc.
 2. Allocate revenue to the promotional, non-promotional and general funds based on the percent of tax imposed. Administrative costs may not exceed 10% of the gross pro
 3. Provide a "book cash balance" for both the promotional and non-promotional funds for the quarterly reporting period and year to date amounts.
 4. Provide quarterly and year-to-date transfers-in and transfers - out.
- [Note: The Lodgers' Tax Act does not allow transfers from the Lodgers' Tax Fund to the General Fund or other Funds of the local public body.]
5. Provide quarterly and year-to-date expenditures on the expenditures tab. Contractual service expenditures must comply with the Lodgers' Tax Act, terms of the contract and the Procurement Code 13-1-28 through 13-1-199 NMSA 1978.

REPORTING ENTITY:	City of Hobbs		5	(PERCENT IMPOSED)	QUARTER ENDING:	9/30/2019	
						MONTH YEAR	
1. REVENUE SUMMARY:	QUARTERLY AMOUNT	YEAR-TO-DATE (Y-T-D) AMOUNT	2. REVENUE ALLOCATION:	QUARTERLY AMOUNT	YEAR-TO-DATE (Y-T-D) AMOUNT		
	(THIS REPORTING PERIOD)	(SUM OF ALL QUARTERS)		(THIS REPORTING PERIOD)	(SUM OF ALL QUARTERS)		
LODGERS' TAX PROCEEDS	\$ 568,407	\$ 568,407	NON-PROMOTIONAL FUND	\$ 0	\$ 0		
INVESTMENT INCOME	9,219	9,219	PROMOTIONAL FUND	\$ 577,626	577,626		
LATE PENALTIES			ADMINISTRATIVE COST	\$ 0	\$ 0		
CONVENTION CENTER FINANCING FEES			(10% IS THE MAXIMUM OF GROSS TAX PROCEEDS,				
HOSPITALITY FEE ACT FEES			i.e. 10% OF QUARTERLY AMOUNT FOR THIS REPORTING PERIOD)				
1. _____							
2. _____							
TOTAL REVENUE	\$ 577,626	\$ 577,626					

4. TRANSFERS: IN		
INTERGOVERNMENT, INTERFUND TRANSFERS - IN		
(e.g. JPAs, GRANTS TRANSFERRED TO LODGERS' TAX FUND)		
1. _____	\$ _____	\$ _____
2. _____		
	\$ 0	\$ 0

3. CASH BALANCES:		
Carryover From Previous Fiscal Year: Non-Promotional	\$	15,511
Carryover From Previous Fiscal Year: Promotional		2,224,883
(Note: 2 years maximum carryover before money must be spent).		
NON-PROMOTIONAL FUND	\$	0
PROMOTIONAL FUND	\$	13,185
Grand Total (Non-Promo)	\$	
Grand Total (Promo)	\$	2,238,068

TRANSFERS:OUT

NON-PROMOTIONAL FUND		
INTERFUND TRANSFERS - (OUT)		
(e.g. FROM NON-PROMOTIONAL TO VENDOR OR PROMOTIONAL)		
1. _____	\$ _____	\$ _____
2. _____		
3. _____		
4. _____		
	\$ 0	\$ 0
INTERGOVERNMENTAL TRANSFERS - (OUT)		
1. _____	\$ _____	\$ _____
2. _____		
3. _____		
4. _____		
	\$ 0	\$ 0

PROMOTIONAL FUND		
INTERFUND TRANSFERS - (OUT)		
(e.g. FROM PROMOTIONAL TO VENDOR OR NON-PROMOTIONAL)		
1. _____	\$ _____	\$ _____
2. _____		
3. _____		
4. _____		
	\$ 0	\$ 0
INTERGOVERNMENTAL TRANSFERS - (OUT)		
1. _____	\$ _____	\$ _____
2. _____		
3. _____		
4. _____		
	\$ 0	\$ 0

5. EXPENDITURE SUMMARY:

NON-PROMOTIONAL FUND

PROMOTIONAL FUND

CATEGORY/DESCRIPTION		NON-PROMOTIONAL FUND		PROMOTIONAL FUND	
		Quarterly Amount	YEAR-TO-DATE (Y-T-D)	Quarterly Amount	YEAR-TO-DATE (Y-T-D)
		(This reporting period)	AMOUNT	(This reporting period)	AMOUNT
			(SUM OF ALL QUARTERS)		(SUM OF ALL QUARTERS)
CONTRACTUAL SERVICES					
EVENT or ACTIVITY	DATE				
(attach a separate sheet if needed)					
see attached sheet				579,952	\$ 579,952
ADVERTISING CONTRACT(S)					
*VENDOR:					
EVENT/ACTIVITY	DATE				
SUB-TOTAL		0	0	579,952	579,952
*Add additional sheets if necessary.					
OPERATING EXPENSES (IDENTIFY)					
			0		
TOURIST RELATED EVENTS (LIST)					
EVENT	DATE				
PUBLIC SAFETY (FIRE/EMS/POLICE)					
SANITATION SVCS.					
PUBLIC SAFETY					
SANITATION SVCS.					
PUBLIC SAFETY					
SANITATION SVCS.					
SUB-TOTAL		0	0	0	0
CAPITAL OUTLAY (IDENTIFY)					
BUILDINGS & STRUCTURES					
EQUIPMENT & MACHINERY					
DEBT SERVICE (IDENTIFY)					
SUB-TOTAL					
EXPENDITURES TOTAL		\$ 0	\$ 0	\$ 579,952	\$ 579,952

**CITY OF HOBBS
EVENT SUMMARIES
9/30/2019**

**TOTAL
AMOUNT**

			TOTAL AMOUNT
19-7	HOBBS USSSA (PERMIAN BASIN MIDLAND)	4/16/2018	5,902.36
	NMJC - NMJCA OUTDOOR TRACK AND FIELD	10/15/2018	7,805.00
20-2	HOBBS CHAMBER OF COMMERCE - HOBBS AUGUST NITES	4/11/2019	66,123.58
20-3	HOBBS CHAMBER OF COMMERCE - HOBBS HOLIDAY TOURNEY	4/11/2019	
20-4	HOBBS CHAMBER OF COMMERCE - FEBREWARY FESTIVAL	4/11/2019	
20-5	CINCO DE MAYO COMMITTEE	4/11/2019	
20-6	JUNETEENTH 2020	4/11/2019	4,900.00
20-7	HOBBS HISPANO CHAMBER OF COMMERCE - MARIACHI CHRISTMAS	4/11/2019	
20-8	HOBBS HISPANO CHAMBER OF COMMERCE - SEPTIEMBRE	4/11/2019	
20-9	HOBBS KENNEL CLUB	4/11/2019	
20-10	SOUTHWEST SYMPHONY 2020	4/11/2019	
20-11	UNITED WAY - 2ND ANNUAL BENEFIT CONCERT	4/11/2019	10,000.00
20-12	HOBBS USSSA	4/11/2019	
20-13	PERMIAN BASIN USSSA	4/11/2019	118,419.02
20-18	ROCKWIND COMMUNITY LINKS - 2020	4/11/2019	19,651.61
20-19	C.O.R.E - 2020 - MARKETING	4/11/2019	10,327.54
20-20	C.O.R.E - 2020 - OPERATING	4/11/2019	125,000.00
20-21	CITY OF HOBBS - NM PARKS ASSOCIATION STATE CONF	4/11/2019	13,398.47
20-22	LEA COUNTY EVENT CENTER - FAIR AND RODEO - 2020	4/11/2019	107,378.30
	CITY OF HOBBS POLICE, FIRE, SANITATION	4/11/2019	75,000.00
20-23	EDC - 2020 AIRLINE SUBSIDY (Marketing)	4/11/2019	16,046.00
	TOTAL		<u>579,951.88</u>

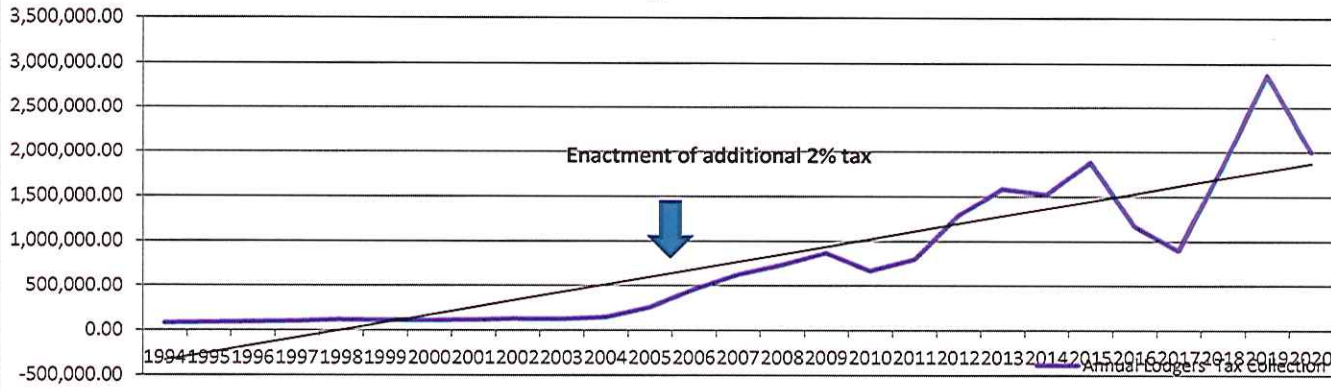
CITY OF HOBBS LODGERS' TAX REPORT

September 30, 2019

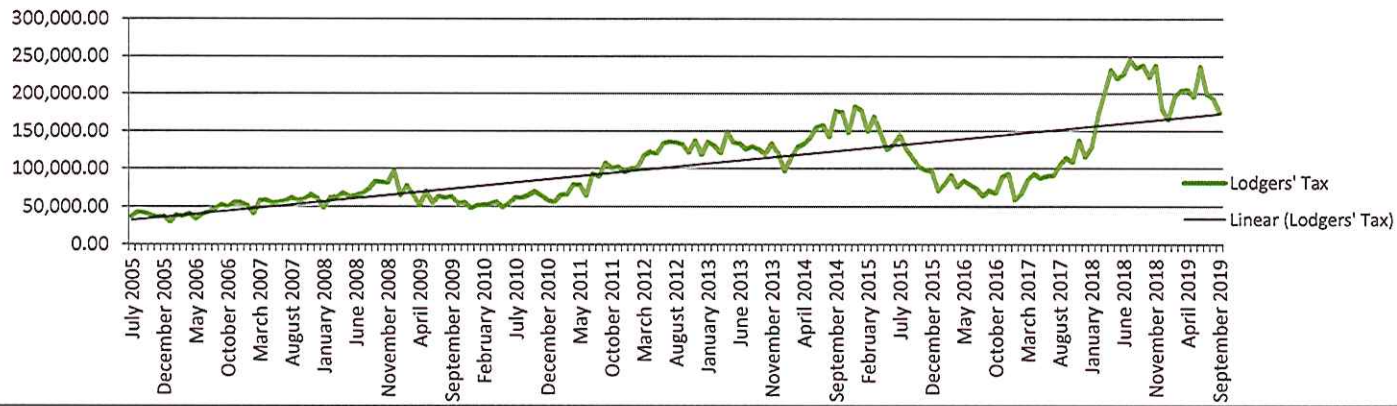
2019

		RECEIPTS 239999-				EXPENDITURES			NET CHANGE		Cash
Month	Month	Gross Taxable Revenue	Lodgers' Tax	Other Income	TOTAL	Contract for Services	Advert & Promotion	TOTAL	For Month	YTD	Balance
SUBTOTAL		15,364,272.60	768,213.63	527.46	768,741.09	0.00	762,619.97	762,619.97			
SUBTOTAL		18,028,844.80	901,442.24	973.44	902,415.68	0.00	1,452,826.32	1,452,826.32			
CASH BALANCE	06/30/15	713,543.86	1,885,088.47	1,769.80	1,886,858.27		2,219,502.38	2,219,502.38			
CASH BALANCE	06/30/16	188,954.74	1,166,403.92	1,637.41	1,168,041.33	0.00	1,692,630.45	1,692,630.45			
CASH BALANCE		267,251.48	944,566.51	7,484.56			873,754.33				
July 2017		1,815,246.20	90,762.31	976.79	91,739.10		1,372.17	1,372.17	90,366.93	90,366.93	357,618.41
August 2017		2,089,782.80	104,489.14	1,216.90	105,706.04		18,130.31	18,130.31	87,575.73	177,942.66	445,194.14
September 2017		2,291,105.80	114,555.29	1,738.91	116,294.20		26,500.00	26,500.00	89,794.20	267,736.86	534,988.34
October 2017		2,170,628.60	108,531.43	3,549.66	112,081.09		59,216.40	59,216.40	52,864.69	320,601.55	587,853.03
November 2017		2,764,121.40	138,206.07	2,979.81	141,185.88		14,757.64	14,757.64	126,428.24	447,029.79	714,281.27
December 2017		2,308,667.00	115,433.35	3,413.63	118,846.98		0.00	0.00	118,846.98	565,876.77	833,128.25
SUBTOTAL		13,439,551.80	671,977.59	13,875.70	685,853.29	0.00	119,976.52	119,976.52			
January 2018		2,580,920.60	129,046.03	3,498.85	132,544.88		229,785.48	229,785.48	-97,240.60	-97,240.60	735,887.65
February 2018		3,428,414.60	171,420.73	3,567.45	174,988.18		14,804.51	14,804.51	160,183.67	160,183.67	896,071.32
March 2018		4,035,431.00	201,771.55	629.14	202,400.69		51,663.32	51,663.32	150,737.37	150,737.37	1,046,808.69
April 2018		4,639,998.60	231,999.93	802.01	232,801.94		10,521.88	10,521.88	222,280.06	222,280.06	1,269,088.75
May 2018		4,406,434.20	220,321.71	967.59	221,289.30		9,500.00	9,500.00	211,789.30	211,789.30	1,480,878.05
June 2018		4,525,501.20	226,275.06	1,143.42	227,418.48		325,375.98	325,375.98	-97,957.50	-97,957.50	1,382,920.55
SUBTOTAL		23,616,700.20	1,180,835.01	10,608.46	1,191,443.47	0.00	641,651.17	641,651.17			
CASH BALANCE		1,382,920.55	1,852,812.60	24,484.16	1,877,296.76		761,627.69				
July 2018		4,924,557.60	246,227.88	1,183.55	247,411.43		0.00	0.00	247,411.43	247,411.43	1,630,331.98
August 2018		4,682,780.80	234,139.04	1,484.86	235,623.90		13,644.20	13,644.20	221,979.70	469,391.13	1,852,311.68
September 2018		4,769,011.20	238,450.56	1,648.84	240,099.40		257,822.62	257,822.62	-17,723.22	451,667.91	1,834,588.46
October 2018		4,439,774.00	221,988.70	1,737.41	223,726.11		3,957.73	3,957.73	219,768.38	671,436.29	2,054,356.84
November 2018		4,759,001.40	237,950.07	2,214.46	240,164.53		73,306.33	73,306.33	166,858.20	838,294.49	2,221,215.04
December 2018		3,604,288.40	180,214.42	2,697.34	182,911.76		234,378.56	234,378.56	-51,466.80	786,827.69	2,169,748.24
SUBTOTAL		27,179,413.40	1,358,970.67	10,966.46	1,369,937.13	0.00	583,109.44	583,109.44			
January 2019		3,306,211.80	165,310.59	2,693.77	168,004.36		1,014.72	1,014.72	166,989.64	166,989.64	2,336,737.88
February 2019		3,930,807.80	196,540.39	3,027.42	199,567.81		28,439.97	28,439.97	171,127.84	171,127.84	2,507,865.72
March 2019		4,093,536.40	204,676.82	2,827.40	207,504.22		645,864.78	645,864.78	-438,360.56	-438,360.56	2,069,505.16
April 2019		4,113,651.00	205,682.55	2,838.40	208,520.95		52,752.50	52,752.50	155,768.45	155,768.45	2,225,273.61
May 2019		3,917,243.20	195,862.16	3,090.53	198,952.69		63,744.00	63,744.00	135,208.69	135,208.69	2,360,482.30
June 2019		4,739,244.00	236,962.20	3,469.19	240,431.39		360,519.42	360,519.42	-120,088.03	-120,088.03	2,240,394.27
SUBTOTAL		24,100,694.20	1,205,034.71	17,946.71	1,222,981.42	0.00	1,152,335.39	1,152,335.39			
CASH BALANCE		2,240,394.27	2,564,005.38	28,913.17	2,592,918.55		1,735,444.83				
July 2019		3,999,605.20	199,980.26	3,069.28	203,049.54		115,183.30	115,183.30	87,866.24	87,866.24	2,328,260.51
August 2019		3,877,290.40	193,864.52	3,228.61	197,093.13		20,802.36	20,802.36	176,290.77	264,157.01	2,504,551.28
September 2019		3,491,240.40	174,562.02	2,921.34	177,483.36		443,966.30	443,966.30	-266,482.94	-2,325.93	2,238,068.34
October 2019		0.00	0.00	0.00	0.00		0.00	0.00	0.00	-2,325.93	2,238,068.34
November 2019		0.00	0.00	0.00	0.00		0.00	0.00	0.00	-2,325.93	2,238,068.34
December 2019		0.00	0.00	0.00	0.00		0.00	0.00	0.00	-2,325.93	2,238,068.34
SUBTOTAL		11,368,136.00	568,406.80	9,219.23	577,626.03	0.00	579,951.96	579,951.96			
January 2020		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	2,238,068.34
February 2020		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	2,238,068.34
March 2020		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	2,238,068.34
April 2020		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	2,238,068.34
May 2020		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	2,238,068.34
June 2020		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	2,238,068.34
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00			
CASH BALANCE		2,238,068.34	568,406.80	9,219.23	577,626.03		579,951.96				

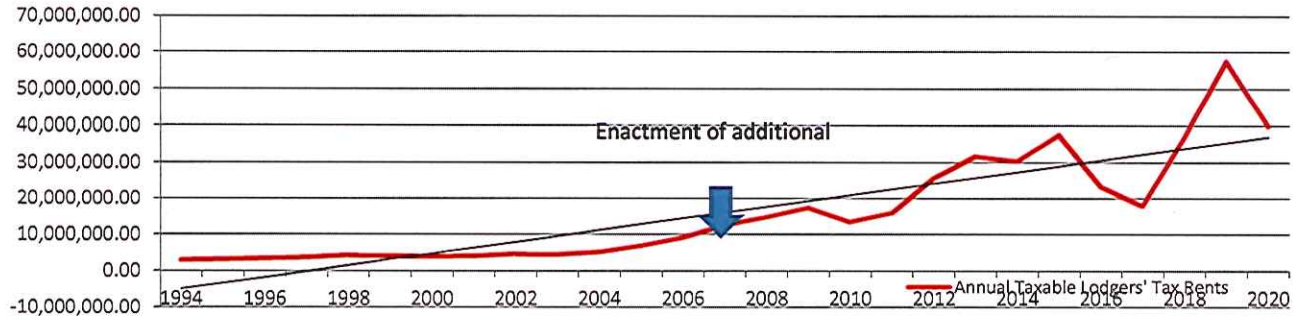
Annual Lodgers' Tax Collection



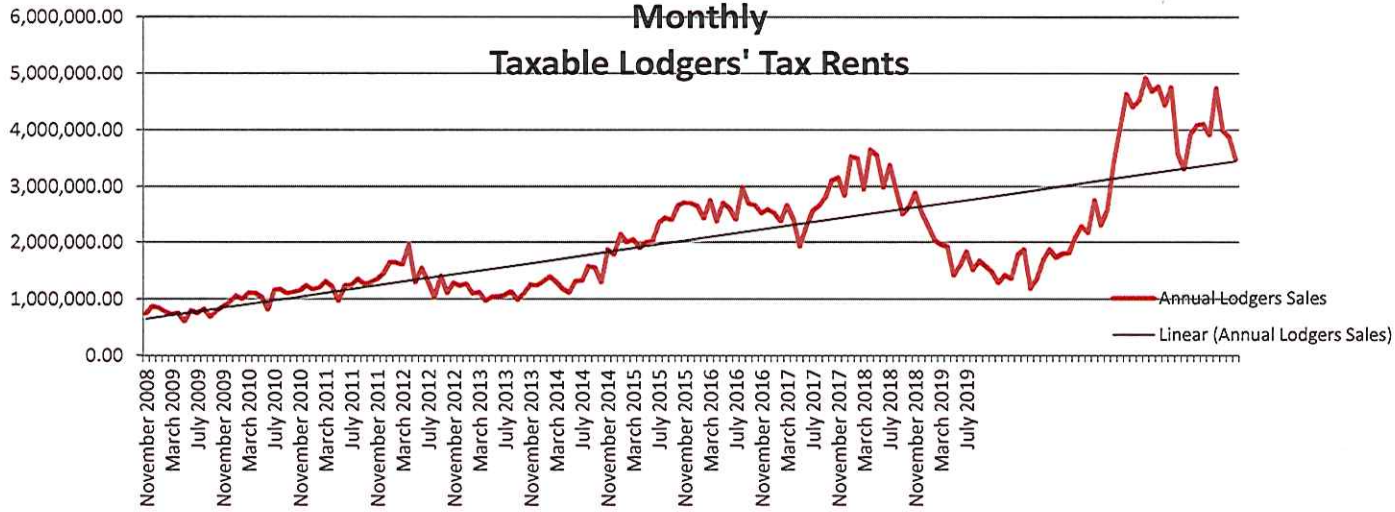
Monthly Lodgers' Tax Collection



Annual Taxable Lodgers' Tax Rents



Monthly Taxable Lodgers' Tax Rents



CITY OF HOBBS LODGERS' TAX PROGRAM							
9/30/2019							
	AWARD						
	PROJECT	DATE	AMOUNT	ACTUAL EXPENSE		ACTUAL OUTSTANDING GRANT	CATEGORY
9/30/2019	CASH BALANCE					2,240,394.27	
Proof of Cash:							
Beginning Cash Available for Profit, Non-Profit, and Public Entities (20%)						276,584.11	NP
19-7	HOBBS USSSA (PERMIAN BASIN MIDLAND)	4/16/2018	80,000.00	80,000.00		0.00	NP
	NMJC - NMJCA OUTDOOR TRACK AND FIELD	10/15/2018	35,000.00	35,000.00		0.00	NP
20-2	HOBBS CHAMBER OF COMMERCE - HOBBS AUGUST NITES	4/11/2019	91,860.00	71,123.58		20,736.42	NP
20-3	HOBBS CHAMBER OF COMMERCE - HOBBS HOLIDAY TOURNEY	4/11/2019	15,618.00	0.00		15,618.00	NP
20-4	HOBBS CHAMBER OF COMMERCE - FEBREWARY FESTIVAL	4/11/2019	12,002.50	0.00		12,002.50	NP
20-5	CINCO DE MAYO COMMITTEE	4/11/2019	15,000.00	6,500.00		8,500.00	NP
20-6	JUNETEENTH 2020	4/11/2019	9,800.00	4,900.00		4,900.00	NP
20-7	HOBBS HISPANO CHAMBER OF COMMERCE - MARIACHI CHRISTM	4/11/2019	20,000.00	0.00		20,000.00	NP
20-8	HOBBS HISPANO CHAMBER OF COMMERCE - SEPTIEMBRE	4/11/2019	25,000.00	0.00		25,000.00	NP
20-9	HOBBS KENNEL CLUB	4/11/2019	3,200.00	0.00		3,200.00	NP
20-10	SOUTHWEST SYMPHONY 2020	4/11/2019	70,733.50	0.00		70,733.50	NP
20-11	UNITED WAY - 2ND ANNUAL BENEFIT CONCERT	4/11/2019	10,000.00	10,000.00		0.00	NP
20-12	HOBBS USSSA	4/11/2019	36,500.00	0.00		36,500.00	NP
20-13	PERMIAN BASIN USSSA	4/11/2019	162,500.00	118,419.02		44,080.98	NP
20-14	WESTERN HERITAGE MUSEUM	4/11/2019	54,635.00	0.00		54,635.00	NP
20-15	HOBBS QUARTERBACK CLUB 2020	4/11/2019	9,800.00	0.00		9,800.00	NP
20-16	TUFF HEDEMAN CHAMPIONSHIP BULL RIDING 2020	4/11/2019	20,000.00	0.00		20,000.00	P
20-17	CYCLE CITY PROMOTIONS - KICKER ARENACROSS/MONSTER	4/11/2019	50,000.00	0.00		50,000.00	P
TOTAL REMAINING ALLOCATION FOR PROFIT, NON-PROFIT AND PUBLIC ENTITIES			428,549.81	0.00		395,706.40	
Add:	20% Monthly Tax Revenue (starting April 1st, 2013)					518,583.71	
Cash Available for Allocation						<u>399,461.42</u>	
Beginning Cash Available for Local Government (City and County) (40%)						553,168.22	
19-18	CITY OF HOBBS - FIREFIGHTER CHALLENGE	1/9/2019	44,392.43	15,710.00		28,682.43	LOCAL GOV
20-18	ROCKWIND COMMUNITY LINKS - 2020	4/11/2019	88,675.00	19,651.61		69,023.39	
20-19	C.O.R.E - 2020 - MARKETING	4/11/2019	179,350.00	10,327.54		169,022.46	
20-20	C.O.R.E - 2020 - OPERATING	4/11/2019	500,000.00	125,000.00		375,000.00	
20-21	CITY OF HOBBS - NM PARKS ASSOCIATION STATE CONF	4/11/2019	13,825.00	13,398.47		426.53	
20-22	LEA COUNTY EVENT CENTER - FAIR AND RODEO - 2020	4/11/2019	108,330.00	107,378.30		951.70	
TOTAL REMAINING ALLOCATION FOR LOCAL GOVERNMENT			934,572.43	291,465.92		643,106.51	
Add:	40% Monthly Tax Revenue (starting April 1st, 2013)					1,037,167.42	
Cash Available for Allocation						<u>947,229.13</u>	
Beginning Cash Available for Fire, EMS, Sanitation (15%)							
TOTAL REMAINING ALLOCATION FOR CITY OF HOBBS POLICE AND FIRE						0.00	
Add:	15% Monthly Tax Revenue (starting April 1st, 2013)		388,937.78	0.00		388,937.78	
Cash Available for Allocation						<u>388,937.78</u>	
Beginning Cash Available for Airline subsidy (25%)						355,730.14	
20-23	EDC - 2020 AIRLINE SUBSIDY (Marketing)		500,000.00	16,046.08		483,953.92	
Add:	25% Monthly Tax Revenue (starting April 1st, 2013)					648,229.64	
TOTAL REMAINING ALLOCATION FOR AIRLINE SUBSIDY						664,275.72	
Cash Available for Allocation						<u>882,320.28</u>	

9/30/19

CITY OF HOBBS LODGERS' TAX PROGRAM
EXPENDITURE REPORT FOR THE 1st QUARTER OF 2019 - 2020

		PROMO	NON PROMO	TOTAL
CASH BAL.	6/30/19	2,224,882.81	15,511.46	2,240,394.27
FIRST QUARTER INCOME		568,406.80		568,406.80
FIRST QUARTER INTEREST		9,219.23		9,219.23
TOTAL REVENUE		577,626.03	0.00	577,626.03
FIRST QUARTER EXPENSES		579,951.96		579,951.96
CASH BAL.	9/30/19	2,222,556.88	15,511.46	2,238,068.34
SECOND QUARTER INCOME				0.00
SECOND QUARTER INTEREST				0.00
TOTAL REVENUE		0.00	0.00	0.00
SECOND QUARTER EXPENSES				0.00
CASH BAL.	12/31/19	2,222,556.88	15,511.46	2,238,068.34
THIRD QUARTER INCOME				0.00
THIRD QUARTER INTEREST				0.00
TOTAL REVENUE		0.00	0.00	0.00
THIRD QUARTER EXPENSES				0.00
CASH BAL.	3/31/20	2,222,556.88	15,511.46	2,238,068.34
FOURTH QUARTER INCOME(FORCE EXTRA TO PROMO)				0.00
FOURTH QUARTER INTEREST				0.00
TOTAL REVENUE		0.00	0.00	0.00
FOURTH QUARTER EXPENSES**				0.00
CASH BAL.	6/30/20	2,222,556.88	15,511.46	2,238,068.34
YEAR TO DATE INCOME		568,406.80	0.00	568,406.80
YEAR TO DATE INTEREST		9,219.23	0.00	9,219.23
TOTAL REVENUE		577,626.03	0.00	577,626.03
YEAR TO DATE EXPENSES		579,951.96	0.00	579,951.96
YEAR TO DATE CASH BALANCES		2,222,556.88	15,511.46	2,238,068.34



FINANCE DEPARTMENT

200 E. Broadway
Hobbs, NM 88240

575-397-9235 bus
575-397-9450 fax

October 29th, 2019

Jolene Gonzales, Special Projects Analyst
Department of Finance & Administration
Local Government Division
407 Galistero
Santa Fe, NM 87501

Re: 1st quarter lodgers' tax quarterly report

Enclosed is the following:

1st quarter lodgers' tax report for fiscal year 2020

Sincerely,

A handwritten signature in blue ink, appearing to read "Toby Spears", is written over a light blue horizontal line.

Toby Spears, CPA, CFE
Finance Director
CITY OF HOBBS



ACTION ITEMS



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 4, 2019

SUBJECT: A Resolution Designating Persons Qualified as an Acting Municipal Judge and Setting Forth Compensation.

DEPT. OF ORIGIN: City Attorney's Office
DATE SUBMITTED: October 25, 2019
SUBMITTED BY: Efren A. Cortez, City Attorney

Summary:

Section 2.12.050 of the Hobbs Municipal Code requires that a list of persons designated by the City Commission as qualified to be Acting Municipal Judge be prepared annually. Brian Belyeu is willing to be placed on said list and serve as Acting Municipal Judge if appointed by the Municipal Judge. Section 2.12.050 also provides that the compensation for Acting Municipal Judge be set by resolution at the time the list is prepared. This resolution would place Brian Belyeu on the list of persons designated as qualified to be Acting Municipal judge and set the compensation at a rate of \$150.00 per day.

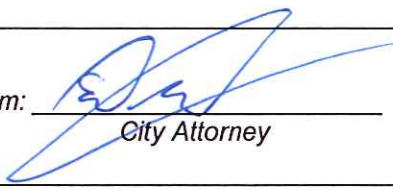
Fiscal Impact:

Salary of the Acting Municipal judge shall be paid from the Municipal Court budget at a rate of \$150.00 per day. The total cost to the City per year will be determined by the number of days the Acting Municipal Judge actually serves. The total costs shall not exceed \$20,000.00.

Reviewed By: 
Finance Department

Attachments:
Resolution

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:
Approve Resolution.

Approved For Submittal By:


Department Director


City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6874

A RESOLUTION DESIGNATING PERSON(S) QUALIFIED
AS AN ACTING MUNICIPAL JUDGE AND
SETTING FORTH COMPENSATION FOR ACTING MUNICIPAL JUDGE

WHEREAS, at times the need for judicial action occurs when the Municipal Judge is not available; and

WHEREAS, Section 2.12.050 of the Hobbs Municipal Code provides that a list of persons designated by the City Commission as qualified Acting Municipal Judge be prepared; and

WHEREAS, Brian Belyeu is willing to be placed on the list of those qualified to be Acting Municipal Judge;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that:

A. The list of names of people designated by the City Commission as qualified to be Acting Municipal Judge during the upcoming year shall include Brian Belyeu.

B. The designated person(s) shall be appointed in writing by the elected Municipal Judge and the appointment shall be filed in the office of the City Clerk and in the office of the Municipal Court Clerk.

C. Upon appointment, the designated person(s) shall be duly qualified to act in the absence of the Municipal Judge with full powers of such office vested in the municipal judge on all occasions that he may reside over the court.

D. The Acting Municipal Judge, as a condition of discharging the duties of that office, is not required to complete annual judicial training programs as required of the Municipal Judge. However, no municipal judge shall receive a salary until such judge has

successfully completed a judicial training program and received a certificate of completion from the Administrative Office of the Courts, or has been exempted from the required judicial training program by the Chief Justice of the Supreme Court. Any cost associated with initial certification or refresher training, if required, shall be at the responsibility of the appointee.

E. Upon appointment by the Municipal Judge and completion of the required judicial training program or exemption from the program by the Chief Justice of the Supreme Court, the Acting Municipal Judge will be compensated at a rate of \$150.00 per day.

PASSED, ADOPTED AND APPROVED this 4th day of November, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 4, 2019

SUBJECT: RESOLUTION TO APPROVE THE FINAL PLAN FOR THE G AND H SUBDIVISION, AS RECOMMENDED BY THE PLANNING BOARD.

DEPT. OF ORIGIN: Planning Division
DATE SUBMITTED: October 28, 2019
SUBMITTED BY: Kevin Robinson - Planning Department

Summary: The Final Plan for The G and H Subdivision, is submitted by Glen and Heather Payne. The subdivision is located southwest of the intersection of Texas and Hannah within the municipal boundaries. The subdivision encompasses +/- 3.63 acres and will contain 13 individual lots. The Planning Board consider this item at the October 15, 2019 regular meeting and voted 4-0 to recommend approval.

Fiscal Impact: Reviewed By: [Signature] Finance Department

The positive impact of the new development and new housing from GRT collections and monthly utility bills of the residents should offset any expenses that the City will incur from the continued maintenance responsibility of existing streets, water and sewer lines.

Attachments: Resolution, Final Plan, DRAFT Planning Board Minutes.

Legal Review: Approved As To Form: [Signature] City Attorney

Recommendation: Approval of the Resolution to approve The G and H Subdivision, as recommended by the Planning Board.

Table with 2 columns: Approval signatures (Department Director, City Manager) and City Clerk's Use Only (Commission Action Taken) with fields for Resolution No., Ordinance No., Approved, Other, Continued To, Referred To, Denied, File No.

CITY OF HOBBS

RESOLUTION NO. 6875

**A RESOLUTION TO APPROVE THE FINAL PLAN FOR G AND H
SUBDIVISION, AS RECOMMENDED BY THE PLANNING BOARD.**

WHEREAS, Glen and Heather Payne, have submitted a Final Plan for G and H Subdivision, for review by the City Planning Board; and

WHEREAS, the subdivision Final Plan was reviewed and approved by the Hobbs Planning Board at the October 15, 2019 meeting.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BOARD OF THE CITY OF HOBBS, NEW MEXICO, that

1. The City of Hobbs hereby grants Final Plan Approval to G and H Subdivision, as recommended by the Planning Board; and
2. The City officials and staff are directed to do any and all acts necessary to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 4th day of November, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, CITY CLERK

G and H SUBDIVISION

CITY OF HOBBS, N.M.P.M.,
LEA COUNTY, NEW MEXICO.

LEGAL DESCRIPTION

THE FOREGOING SUBDIVISION OF A CERTAIN TRACT OF LAND SITUATED WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF HOBBS, LEA COUNTY, NEW MEXICO, LYING IN THE SOUTHWEST QUARTER OF SECTION 19 SOUTH, RANGE 38 EAST, T10N, LEA COUNTY, NEW MEXICO AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT BEING WEST 56.03 FEET AND S.02°22'28"W, 514.70 FEET FROM THE NORTHWEST CORNER OF BLOCK 25, SOUTHERN HEIGHTS ADDITION TO THE CITY OF HOBBS, LEA COUNTY, NEW MEXICO, THENCE S.02°22'28"W, 523.92 FEET; THENCE N.68°23'13"W, 208.89 FEET; THENCE N.00°26'21"E, 595.82 FEET; THENCE S.89°42'45"E, 56.85 FEET; THENCE S.01°10'45"W, 42.26 FEET; THENCE S.89°42'45"E, 104.89 FEET TO THE POINT OF BEGINNING.

AND BEGINNING AGAIN AT A POINT BEING WEST 56.03 FEET AND S.02°22'28"W, 1247.62 FEET FROM THE NORTHWEST CORNER OF BLOCK 25, SOUTHERN HEIGHTS ADDITION TO THE CITY OF HOBBS, LEA COUNTY, NEW MEXICO, THENCE S.02°22'28"W, 203.75 FEET; THENCE N.68°42'11"W, 208.70 FEET; THENCE N.02°17'43"W, 208.55 FEET; THENCE S.88°23'14"W, 208.70 FEET TO THE POINT OF BEGINNING.

Said property is being subdivided with the free consent and in accordance with the desires of the undersigned owner thereof and is surveyed and subdivided according to the facts as they appear on the plat offered herein. In witness whereof, the undersigned owners of said land has hereunto set their hands this _____ day of October, 2019.

Gen Payne _____ Heather Payne _____

STATE OF NEW MEXICO }
COUNTY OF LEA } ss

The Forgoing Instrument was Acknowledged before me this ____ day of October, 2019, by Gen Payne and Heather Payne.

My commission expires _____ Notary Public _____

CERTIFICATE OF MUNICIPAL APPROVAL

I, Jon Fletcher, the duly appointed and acting City Clerk of the City of Hobbs, Lea County, New Mexico, do hereby certify that the foregoing plat of the G and H Subdivision, to the City of Hobbs, was approved by the Commission of the City of Hobbs by Resolution No. _____ on the _____ day of 2019.

Jon Fletcher, City Clerk _____

STATE OF NEW MEXICO }
COUNTY OF LEA } ss

The Forgoing Instrument was Acknowledged before me this ____ day ____ by Jon Fletcher

My commission expires _____ Notary Public _____

CERTIFICATE OF APPROVAL BY THE CITY OF HOBBS PLANNING BOARD

The plat, restrictions and dedication approved and accepted the ____ day of October, 2019 by the City Planning Board.

Chairman: William M. Hicks II _____

STATE OF NEW MEXICO }
COUNTY OF LEA } ss

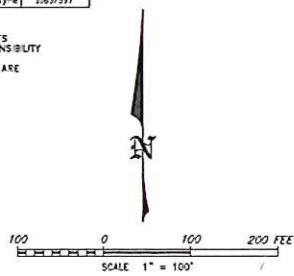
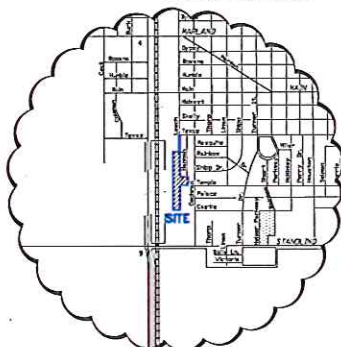
The Forgoing Instrument was Acknowledged before me this ____ day October by William M. Hicks

My commission expires _____ Notary Public _____

NOTE: Lot lines were determined by location of existing fences.
A house exists on each lot with the exception of Lot 1A.

LOT NUMBER	SQ. FOOT	ADDRESS	CURRENT OWNER	BOOK/PAGE
Lot 1	6,787	3219 S. Hannah	Gen & Heather Payne	1063/337
Lot 2	6174	3226 S. Hannah	Gen & Heather Payne	1063/337
Lot 3	5746	3223 S. Hannah	Gen & Heather Payne	1063/337
Lot 4	4971	3225 S. Hannah	Gen & Heather Payne	1063/337
Lot 5	5599	3221 S. Hannah	Gen & Heather Payne	1063/337
Lot 6	5239	3228 S. Hannah	Gen & Heather Payne	1063/337
Lot 7	5626	3226 S. Hannah	Gen & Heather Payne	1063/337
Lot 8	5228	3223 S. Hannah	Gen & Heather Payne	1063/337
Lot 9	8152	3225 S. Hannah	Gen & Heather Payne	1063/337
Lot 10	63,567	No address	Gen & Heather Payne	1063/337
Lot 11	21,058	1403 S. Hannah	Gen & Heather Payne	1063/337
Lot 12	31,573	1428 S. Hannah	Gen & Heather Payne	1063/337
Lot 13	31,319	1414 S. Hannah	Gen & Heather Payne	1063/337

UTILITIES, BURIED AND ABOVE GROUND, EXIST ON THESE TRACTS AND MAY NOT BE SHOWN ON THIS DRAWING. IT IS THE RESPONSIBILITY OF THE OWNER TO ASCERTAIN THEIR LOCATION. PRIOR TO ANY CONSTRUCTION, "ONE-CALL" MUST BE NOTIFIED. DRAIN PATHS ARE NOT SHOWN ON THIS DRAWING.



Prepared By
BASIN SURVEYS
P.O. BOX 1785-HOBBS, NEW MEXICO
Page 2 of 2

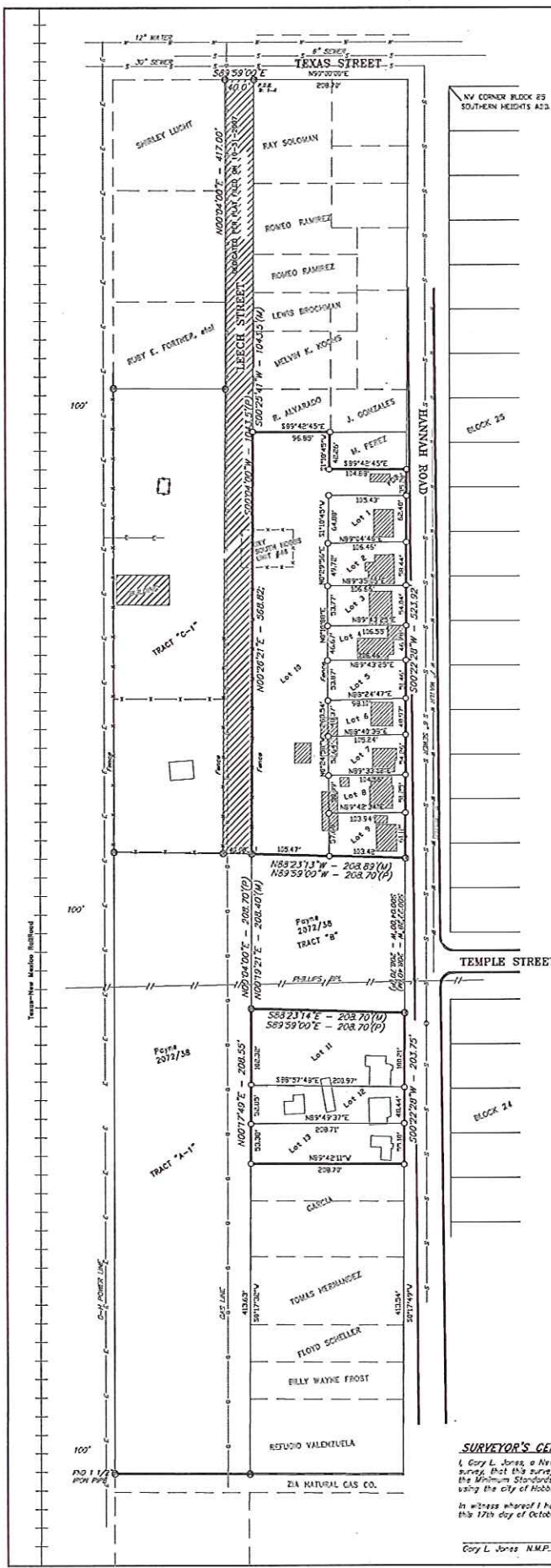
STATE OF NEW MEXICO
COUNTY OF LEA
FILED

_____, 2019
AT _____ O'CLOCK _____ M
AND RECORDED IN BOOK _____
PAGE _____
PAT CHAPPELLE, LEA COUNTY CLERK
BY _____ DEPUTY

SURVEYOR'S CERTIFICATE

I, Cory L. Jones, a New Mexico Registered Professional Surveyor, certify that I directed and am responsible for this survey, that this survey is true and correct to the best of my knowledge and belief. This is a subdivision of an existing tract and is being processed using the City of Hobbs Subdivision Process.
In witness whereof I hereunto set hand and affix my official seal this 17th day of October, 2019.

Cory L. Jones, N.M.P.S. No. 7977



- 5) Review and Consider Preliminary Plan for Tanglewood, Unit 4 Subdivision, as submitted by property owner, Alberto Caballero.

Mr. Robinson said this is the preliminary plan for Tanglewood Unit 4. He said they reviewed this at the last meeting and made some notes. He said this is the construction plan set and the City Engineer has some red lines on the plan sets. He asked Mr. Randall if there was on the plans to prohibit construction at this point? He said they would still need the submittal of the utility plans. He said there is still discussion as far as projection of existing sewer and alleys. He said he does not see any changes with roadway layout or lot layouts.

Mr. Ramirez asked if all the cul de sacs were good. Mr. Randall said yes. He said there are clarification issues on easements. He said they know where the street lights will be placed. Mr. Philip Ross the Engineer on the project said Xcel is very slow and it has put them behind. Mr. Ingram asked if this would come back to the Board? Mr. Robinson said the final would come back.

Mr. Ingram made a motion, seconded by Mr. Donahue to approve the preliminary plat. The vote on the motion was 4-0 and the motion carried.

- 6) Review and Consider Preliminary Plan for Zia Crossing Unit 7, as submitted by property owner, Black Gold Estates, LLC.

Mr. Robinson said this is the Preliminary Plan for Zia Crossing Unit 7. He said this is on a minor collector and turns the connectivity to the east to a 100 foot municipal easement. He said the City Engineer has been reviewing the plan. Mr. Randall said there are some minor comments from utilities as far fire hydrant locations and looping the waterline. Mr. Ramirez asked if this was the end of their property. Mr. Robinson said that is the southern end of their property but they own additional property to the west. Mr. Donahue made a motion, seconded by Mr. Sanderson to approve this Preliminary Plan. The vote on the motion was 4-0 and the motion carried.

- 7) Review and Consider Final Plat Approval for The Meadows Subdivision Unit 2, as submitted by property owner, Lemke Development, Inc.

Mr. Robinson said this is the final plat of Meadows subdivision Unit 2. He said this is coming to the Board right now because of a timing issue to make it to Commission for a Final Plat. He said there are only a few issues left to work before Commission. Mr. Randall said the approval condition is that everything is in place prior to Commission Meeting or a cash bond. Mr. Robinson said there is a process that says there is still \$20,000 or so left to do so they can put up a cash bond or a finished project.

Mr. Sanderson made a motion, seconded by Mr. Ingram to approve the Final Plat approval with the condition that the projects are finished or a cash bond is put up for the remainder of the incomplete project.

- 8) Review Sketch Plan for proposed Subdivision located southwest of the intersection of Texas and Hannah, as submitted by property owner, Glen Payne.

Mr. Robinson said this is the Sketch Plan for a subdivision southwest of Texas and Hannah. He said this could be compliant with the addition of making lot 10 into a flag lot off Hannah rather than Leech. He said staff has been in contact with the developer and owner. He said it was dedicated in 2007 as a public use easement. He said the developer would like this to be the preliminary and final plat. Mr. Robinson said there are no utilities on Leech Street.

Mr. Ingram made a motion, seconded by Mr. Sanderson to approve the Preliminary and Final Plat contingent upon the changes being made to make it compliant to Municipal Code 16. The vote on the motion was 4-0 and the motion carried.

9) **Adjournment.**

With nothing further to discuss Mr. Ingram made a motion, seconded by Mr. Donahue to adjourn the meeting at 10:40 am.

Bill Ramirez, Secretary



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 4, 2019

SUBJECT: RESOLUTION TO APPROVE THE FINAL PLAN FOR THE MEADOWS SUBDIVISION, UNIT 2, AS RECOMMENDED BY THE PLANNING BOARD.

DEPT. OF ORIGIN: Planning Division
DATE SUBMITTED: October 28, 2019
SUBMITTED BY: Kevin Robinson - Planning Department

Summary: The Final Plan for The Meadows Subdivision, Unit 2 is submitted by Lemke Development, Inc. The subdivision is located northeast of the intersection of College and Ja-Rob within the municipal boundaries. The subdivision encompasses +/- 8.9 acres and will contain 44 single family residential lots. A Cash Bond is being presented to the City of Hobbs to ensure completion of public infrastructures. The dollar amount of uninstalled public infrastructure is estimated to be \$10,000.00 including GRT. The City Engineer has approved the Engineer of Records completion estimate. The Bond has been approved by the Finance Director, City Attorney and the Development Director. The Planning Board consider this item at the October 15, 2019 regular meeting and voted 4-0 to recommend approval contingent upon an EOR certification of all infrastructures emplaced or submittal of a cash bond sufficient to assure completion of all public infrastructures.

Fiscal Impact:

Reviewed By: [Signature]
Finance Department

The positive impact of the new development and new housing from GRT collections and monthly utility bills of the residents should offset any expenses that the City will incur from the maintenance responsibility of streets, water and sewer lines.

Attachments: Resolution, Final Plan, DRAFT Planning Board Minutes.

Legal Review:

Approved As To Form: [Signature]
City Attorney

Recommendation:

Approval of the Resolution to approve The Meadows Subdivision, Unit 2, as recommended by the Planning Board.

Approved For Submittal By:

[Signature]
Department Director
[Signature]
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6876

A RESOLUTION TO APPROVE THE FINAL PLAN FOR MEADOWS SUBDIVISION, UNIT 2, AS RECOMMENDED BY THE PLANNING BOARD.

WHEREAS, Lemke Development, Inc. has submitted a Final Plan for Meadows Subdivision, Unit 2, for review by the City Planning Board; and

WHEREAS, the subdivision Final Plan was reviewed and approved by the Hobbs Planning Board at the October 15, 2019 meeting.

WHEREAS, a Cash Bond has been submitted in an amount to secure the placement of all public infrastructures not in place as of this date.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BOARD OF THE CITY OF HOBBS, NEW MEXICO, that

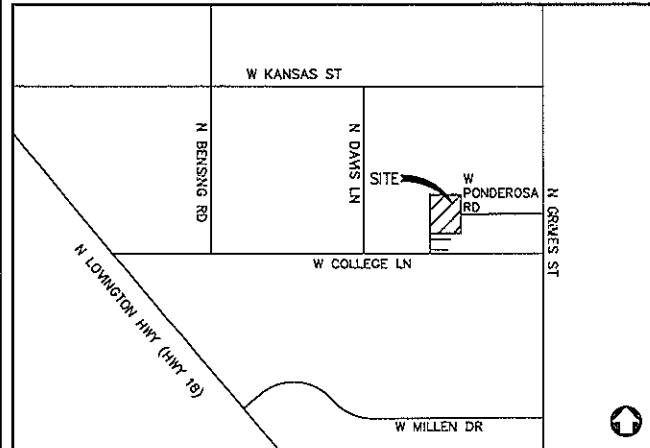
1. The City of Hobbs hereby grants Final Plan Approval to Meadows Subdivision, Unit 2, as recommended by the Planning Board; and
2. The City officials and staff are directed to do any and all acts necessary to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 4th day of November, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, CITY CLERK



VICINITY MAP
N.T.S.

NOTES

1. BASIS OF BEARINGS IS NEW MEXICO STATE PLAN EAST ZONE.
2. ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES.

EXISTING EASEMENTS:

- ① 40-FOOT PUBLIC INFRASTRUCTURE EASEMENT
FILED SEPTEMBER 06, 2017, BK. 2121, PG. 34.
- ② 30-FOOT ROADWAY EASEMENT
FILED OCTOBER 21, 1998, BK. 912, PGS. 954-966.

NEW EASEMENTS:

- ① 15-FOOT PUBLIC INFRASTRUCTURE EASEMENT BY THE FILING OF THIS PLAT.
- ② 20-FOOT PUBLIC INFRASTRUCTURE EASEMENT BY THE FILING OF THIS PLAT.
- ③ 40-FOOT PUBLIC INFRASTRUCTURE EASEMENT BY THE FILING OF THIS PLAT.

LEGEND

- ◇ FOUND QUARTER CORNER AS NOTED
- 4 3
9 10 FOUND SECTION CORNER AS NOTED
- SET 18"x1/2" REBAR WITH BLUE PLASTIC CAP MARKED "F&C PS 22909"
- ⊗ CALCULATED CORNER NOT SET

DESCRIPTION

A tract of land located in Section 4, Township 18 South, Range 38 East, N.M.P.M., Lea County, New Mexico, being and comprising all of Tract 1 of The Meadows Subdivision as the same shown and designated on the plat thereof, filed in the County Clerk of Lea County, New Mexico on February 26, 2019 in Book 2145, Page 503 and being more particularly described as follows:

Beginning at the northeast corner of the tract herein described, identical to the northeast corner of The Meadows Subdivision, Unit I, from which a 2-inch brass cap found for the south quarter corner of said Section 4, bears S00°40'52"E, a distance of 550.57 feet;

Thence, along the north boundary line of The Meadows Subdivision, Unit I, S89°20'17"W, a distance of 662.22 feet to the southwest corner of the tract herein described, identical to the northwest corner of The Meadows Subdivision, Unit I;

Thence, N00°39'43"W, a distance of 2,089.58 feet to the northwest corner of said Tract 1;

Thence, N89°20'03"E, a distance of 661.52 feet to a 3/8" rebar found for the northeast corner of said Tract 1;

Thence, S00°40'52"E, a distance of 2089.62 feet to the point of beginning.

This tract contains 31.750 Acres (1,383,037 sq.ft.), more or less.

FREE CONSENT AND DEDICATION

THE SUBDIVISION HEREON DESCRIBED IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER(S) AND/OR PROPRIETOR(S) THEREOF AND SAID OWNER(S) AND/OR PROPRIETOR(S) DO HEREBY DEDICATE ALL STREET AND PUBLIC RIGHT-OF-WAYS SHOWN HEREON TO THE CITY OF HOBBS IN FEE SIMPLE WITH WARRANTY COVENANTS AND DO HEREBY GRANT ALL EASEMENTS SHOWN HEREON. SAID OWNER(S) AND/OR PROPRIETOR(S) DO HEREBY CONSENT TO ALL OF THE FOREGOING AND DO HEREBY CERTIFY THAT THIS SUBDIVISION IS THEIR FREE ACT AND DEED. SAID OWNER(S) WARRANT THAT THEY HOLD AMONG THEM COMPLETE AND INDEFEASIBLE TITLE IN FEE SIMPLE TO THE LAND SUBDIVIDED.

OWNER: Lemko Development, Inc., a New Mexico corporation
By: John Lemko
Title: President

JOHN LEMKO _____ DATE

ACKNOWLEDGEMENT:

STATE OF _____)
)ss.
COUNTY OF _____)
ON THIS ____ DAY OF _____, 2019, BEFORE ME

PERSONALLY APPEARED _____ KNOWN TO ME TO BE THE PERSON(S) DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME AS THEIR FREE ACT AND DEED. WITNESS MY HAND AND OFFICIAL SEAL THE DAY AND YEAR LAST ABOVE WRITTEN.

NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____

TREASURER'S OFFICE CERTIFICATION

THIS IS TO CERTIFY THAT THE TAXES ARE CURRENT AND
PAID ON UPC #: _____
PROPERTY OWNER OF RECORD _____
LEA COUNTY
TREASURER'S OFFICE _____ DATE

SURVEYOR'S CERTIFICATION

I, ROBERT J. FIERRO, NEW MEXICO PROFESSIONAL SURVEYOR NO. 22909, DO HEREBY CERTIFY THAT THIS PLAT OF SURVEY WAS PREPARED FROM FIELD NOTES OF AN ACTUAL GROUND SURVEY PERFORMED BY ME OR UNDER MY SUPERVISION; THAT IT ACCURATELY MEETS THE STANDARDS FOR LAND SURVEYS IN NEW MEXICO AS ADOPTED BY THE NEW MEXICO STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND PROFESSIONAL SURVEYORS; AND IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

ROBERT J. FIERRO, _____ Date
N.M.P.S. No. 22909



PLAT OF
THE MEADOWS SUBDIVISION
UNIT II
SECTION 4, TOWNSHIP 18 SOUTH,
RANGE 38 EAST, N.M.P.M.,
CITY OF HOBBS,
LEA COUNTY, NEW MEXICO
OCTOBER 2019

CERTIFICATE OF MUNICIPAL APPROVAL

I, JAN FLETCHER, THE DULY APPOINTED AND ACTING CITY CLERK OF THE CITY OF HOBBS, LEA COUNTY, NEW MEXICO, DO HEREBY CERTIFY THAT THE FORGOING PLAT OF THE MEADOWS SUBDIVISION, UNIT II, TO THE CITY OF HOBBS, WAS APPROVED BY THE COMMISSION OF THE CITY OF HOBBS BY RESOLUTION No. _____ ON THE ____ OF _____, 2019 A.D.

JAN FLETCHER, CITY CLERK

ACKNOWLEDGMENT

STATE OF NEW MEXICO)
)ss.
COUNTY OF LEA)
THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS ____ DAY OF _____, 2019 A.D., BY JAN FLETCHER.

NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____

CERTIFICATE OF APPROVAL BY THE CITY OF HOBBS PLANNING BOARD:

THE PLAT, RESTRICTIONS AND DEDICATION APPROVED AND ACCEPTED THE ____ DAY OF _____, 2019 A.D. BY THE CITY PLANNING BOARD OF HOBBS NEW MEXICO.

CHAIRMAN: WILLIAM M. HICKS, III

ACKNOWLEDGMENT

STATE OF _____)
)ss.
COUNTY OF _____)
THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS ____ DAY OF _____, 2019, BY WILLIAM M. HICKS.

NOTARY PUBLIC _____

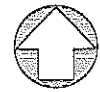
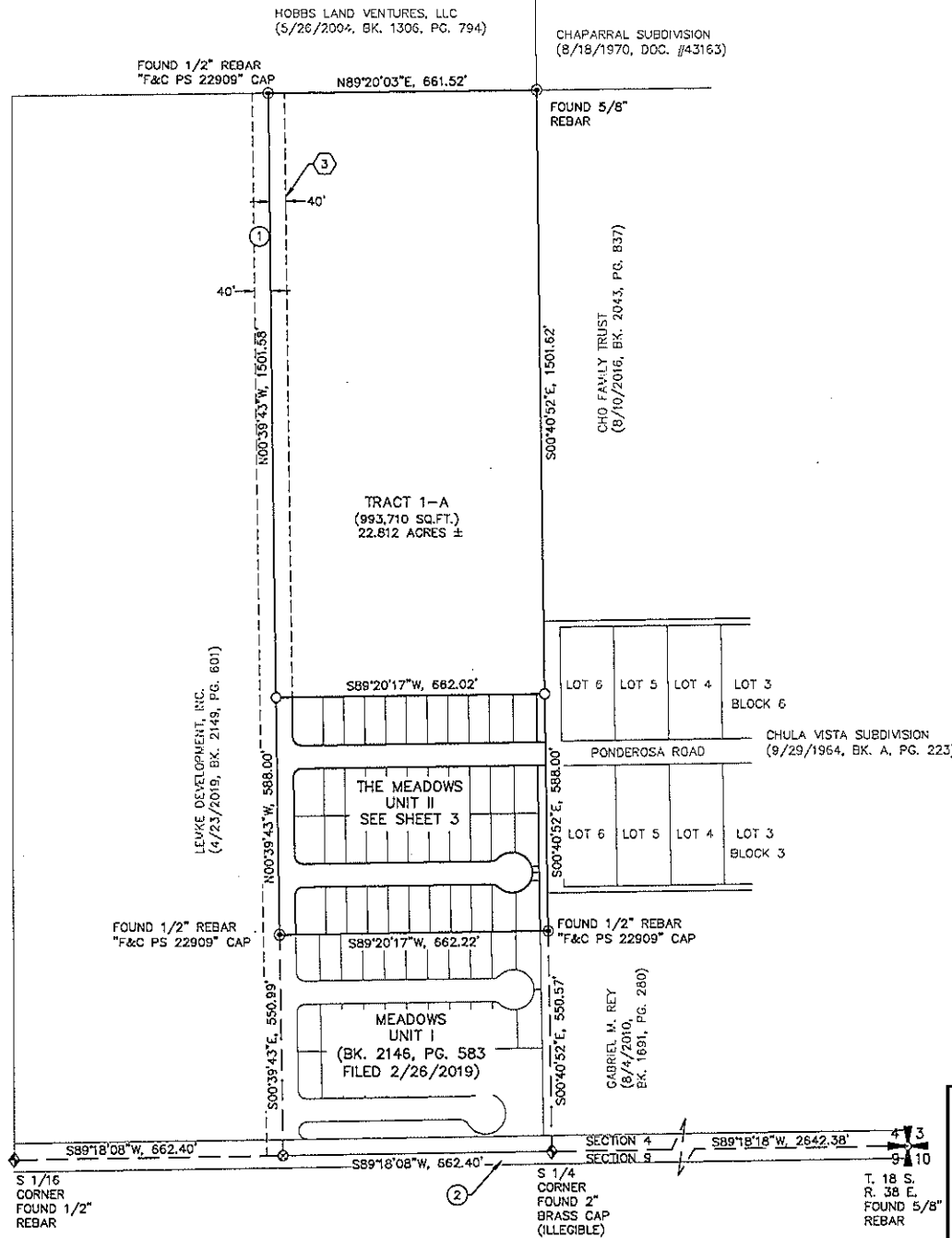
MY COMMISSION EXPIRES _____

Fierro & Company
ENGINEERING | SURVEYING
6300 MONTANO RD. NW, SUITE C
ALBUQUERQUE, NM 87120
PH 505.352.8930
www.fierrocompany.com

STATE OF NEW MEXICO
COUNTY OF LEA
FILED

_____, 2019,
AT _____ O'CLOCK _____ M AND RECORDED IN
BOOK _____
PAGE _____
_____, LEA COUNTY CLERK
BY _____ DEPUTY

PLAT OF
 THE MEADOWS SUBDIVISION
 UNIT II
 SECTION 4, TOWNSHIP 18 SOUTH,
 RANGE 38 EAST, N.M.P.M.,
 CITY OF HOBBS,
 LEA COUNTY, NEW MEXICO
 OCTOBER 2019



0 200' 400'
 SCALE: 1" = 200'

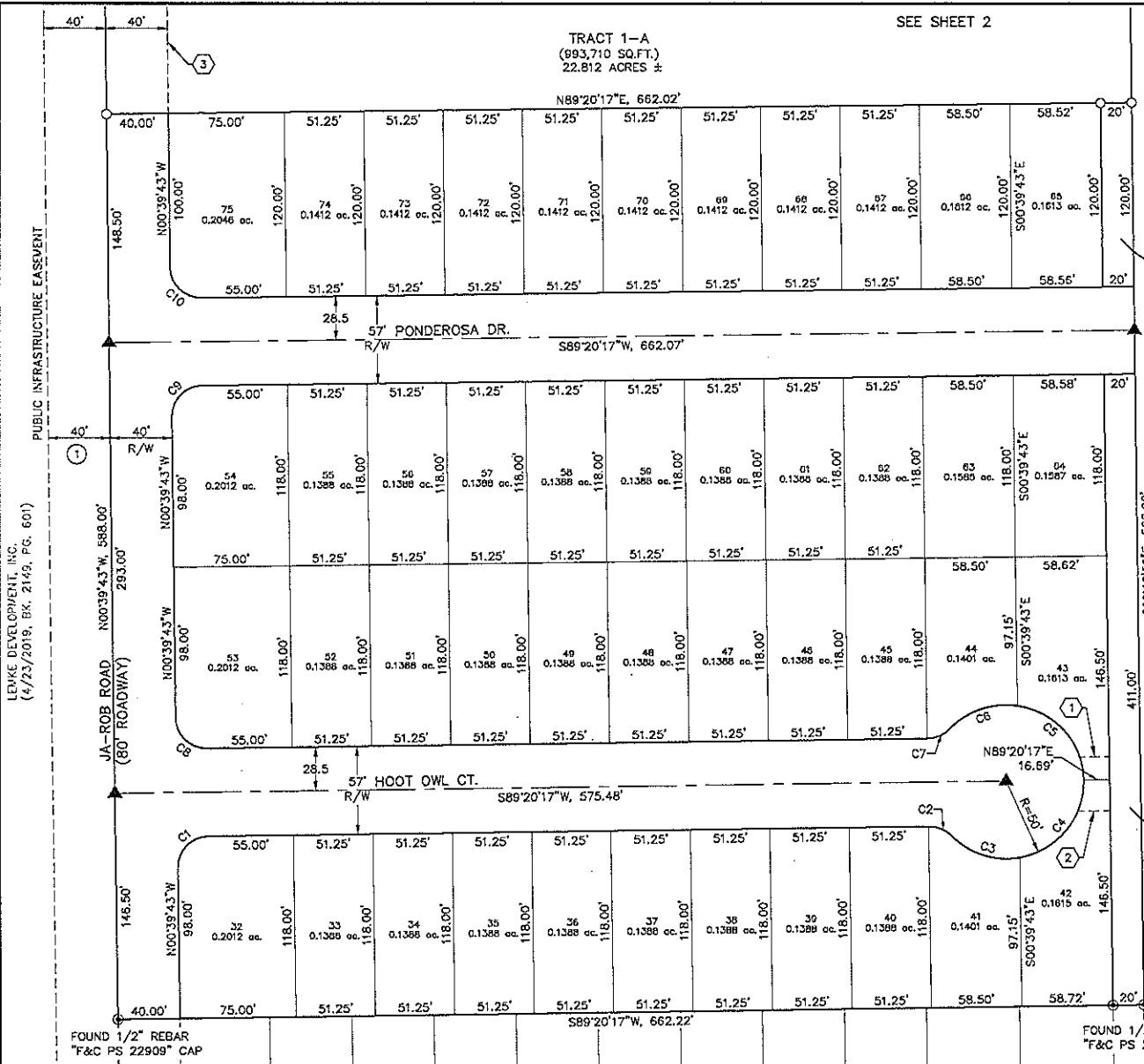
19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

Fierro & Company
 ENGINEERING | SURVEYING
 6300 MONTANO RD. NW, SUITE C
 ALBUQUERQUE, NM 87120
 PH 505.352.8930
 www.fierrocompany.com

STATE OF NEW MEXICO
 COUNTY OF LEA
 FILED

_____, 2019,
 AT _____ O'CLOCK _____ M AND RECORDED IN
 BOOK _____
 PAGE _____
 _____ LEA COUNTY CLERK
 BY _____ DEPUTY

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PLAT OF
THE MEADOWS SUBDIVISION
UNIT II
SECTION 4, TOWNSHIP 18 SOUTH,
RANGE 38 EAST, N.M.P.M.,
CITY OF HOBBS,
LEA COUNTY, NEW MEXICO
OCTOBER 2019

LOT 6, BLOCK 6
CHULA VISTA SUBDIVISION
(9/29/1954, BK. A, PG. 223)

20' DRAINAGE AND PUBLIC
INFRASTRUCTURE CORRIDOR
DEDICATED TO THE PUBLIC
0.0551 ACRES

PONDEROSA ROAD

LOT 6, BLOCK 3
CHULA VISTA SUBDIVISION
(9/29/1954, BK. A, PG. 223)

20' DRAINAGE AND PUBLIC
INFRASTRUCTURE CORRIDOR
DEDICATED TO THE PUBLIC
0.1887 ACRES

GABRIEL M. REY
(8/4/2010,
BK. 1691, PG. 280)

CURVE TABLE					
CURVE #	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	31.42	20.00	90°00'00"	N44°20'17"E	28.28
C2	16.11	20.00	46°08'36"	S67°35'25"E	15.68
C3	48.33	50.00	55°22'44"	S72°12'29"E	46.47
C4	70.48	50.00	80°45'52"	N39°43'13"E	64.79
C5	70.48	50.00	80°45'52"	N41°02'39"W	64.79
C6	48.33	50.00	55°22'44"	S70°53'03"W	46.47
C7	16.11	20.00	46°08'36"	S66°15'59"W	15.68
C8	31.42	20.00	90°00'00"	N45°39'43"W	28.28
C9	31.42	20.00	90°00'00"	N44°20'17"E	28.28
C10	31.42	20.00	90°00'00"	N45°39'43"W	28.28



0 50' 100'
SCALE: 1" = 50'

LEWKE DEVELOPMENT, INC.
(4/23/2019, BK. 2149, PG. 601)

FOUND 1/2" REBAR
"F&C PS 22909" CAP

FOUND 1/2" REBAR
"F&C PS 22909" CAP

MEADOWS SUBDIVISION, UNIT I
(2/26/2019, BK. 2146, PG. 583)

Fierro & Company
ENGINEERING | SURVEYING
6300 MONTANO RD. NW, SUITE C
ALBUQUERQUE, NM 87120
PH 505.352.8930
www.fierrocompany.com

STATE OF NEW MEXICO
COUNTY OF LEA
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- 5) Review and Consider Preliminary Plan for Tanglewood, Unit 4 Subdivision, as submitted by property owner, Alberto Caballero.

Mr. Robinson said this if the preliminary plan for Tanglewood Unit 4. He said they reviewed this at the last meeting and made some notes. He said this is the construction plan set and the City Engineer has some red lines on the plan sets. He asked Mr. Randall if there was on the plans to prohibit construction at this point? He said they would still need the submittal of the utility plans. He said there is still discussion as far as projection of existing sewer and alleys. He said he does not see any changes with roadway layout or lot layouts.

Mr. Ramirez asked if all the cul de sacs were good. Mr. Randall said yes. He said there are clarification issues on easements. He said they know where the street lights will be placed. Mr. Philip Ross the Engineer on the project said Xcel is very slow and it has put them behind. Mr. Ingram asked if this would come back to the Board? Mr. Robinson said the final would come back.

Mr. Ingram made a motion, seconded by Mr. Donahue to approve the preliminary plat. The vote on the motion was 4-0 and the motion carried.

- 6) Review and Consider Preliminary Plan for Zia Crossing Unit 7, as submitted by property owner, Black Gold Estates, LLC.

Mr. Robinson said this is the Preliminary Plan for Zia Crossing Unit 7. He said this is on a minor collector and turns the connectivity to the east to a 100 foot municipal easement. He said the City Engineer has been reviewing the plan. Mr. Randall said there are some minor comments from utilities as far fire hydrant locations and looping the waterline. Mr. Ramirez asked if this was the end of their property. Mr. Robinson said that is the southern end of their property but they own additional property to the west. Mr. Donahue made a motion, seconded by Mr. Sanderson to approve this Preliminary Plan. The vote on the motion was 4-0 and the motion carried.

- 7) Review and Consider Final Plat Approval for The Meadows Subdivision Unit 2, as submitted by property owner, Lemke Development, Inc.

Mr. Robinson said this is the final plat of Meadows subdivision Unit 2. He said this is coming to the Board right now because of a timing issue to make it to Commission for a Final Plat. He said there are only a few issues left to work before Commission. Mr. Randall said the approval condition is that everything is in place prior to Commission Meeting or a cash bond. Mr. Robinson said there is a process that says there is still \$20,000 or so left to do so they can put up a cash bond or a finished project.

Mr. Sanderson made a motion, seconded by Mr. Ingram to approve the Final Plat approval with the condition that the projects are finished or a cash bond is put up for the remainder of the incomplete project.

- 8) Review Sketch Plan for proposed Subdivision located southwest of the intersection of Texas and Hannah, as submitted by property owner, Glen Payne.